YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Little Flower College Guruvayoor
• Name of the Head of the institution	Dr. Valsa M A
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0487-2556957
• Mobile no	08943775595
• Registered e-mail	lfcollegegvr@gmail.com
• Alternate e-mail	iqac@littleflowercollege.edu.in
• Address	Puthenpalli P O , Guruvayoor
• City/Town	Thrissur
• State/UT	Kerala
• Pin Code	680103
2.Institutional status	
• Affiliated /Constituent	Affilated
• Type of Institution	Women
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Calicut University**
• Name of the IQAC Coordinator	**Silpa Anand S**
• Phone No.	**04872556957**
• Alternate phone No.	**9846387652**
• Mobile	**9846014601**
• IQAC e-mail address	**iqac@littleflowercollege.edu.in**
• Alternate Email address	**silpa@littleflowercollege.edu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://littleflowercollege.edu.in/iqac/aqar
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://littleflowercollege.edu.in/iqac/iqac-academic-calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Three Star**	**70**	**2001**	**22/03/2001**	**21/03/2006**
Cycle 2	**A**	**3.52**	**2015**	**03/03/2015**	**02/03/2020**
Cycle 3	**A+**	**3.41**	**2021**	**07/09/2021**	**06/09/2026**

6.Date of Establishment of IQAC	**07/06/2001**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Salary**	**Government**	**2021**	**71019322**
Institutional	**scholarship**	**Government**	**2021**	**2675001**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	`10`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Monthly interdisciplinary paper presentation and knowledge sharing sessions for faculty. 2. Conducted one week student Orientation Programme for staff and students. 3. Conducted a National webinar.in collaboration with Damdama college Assam`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct of IQAC Meetings	IQAC meetings which were regularly held each month ensured effective implementation of various plans for quality enhancement. A total of 10 meetings were held
Feedback System	Feedback was collected from various stakeholders like teachers, parents, well-wishers, alumnae and students and the report was submitted to the Principal and Management
Preparation and Submission of data for academic , University and Governmental Evaluation	1. Preparation and submission of data for Academic Administration Report (AAR), NIRF, AISHE 2. Preparation and Submission of SSR for NAAC 3.Annual Report submitted to the Government of Kerala 4. Conducted student satisfaction survey and submitted the analysis report to the head of the institution
Implementation of systematic data collection method	Monthly data collection and consolidation of all activities conducted by the college through google forms
Organisation of seminars/workshops/ conferences	1.Interdisciplinary faculty paper presentation sessions were conducted under the title "Reflections and Retrospections" through the online mode.2. Workshops on various activities were conducted in collaboration with clubs and cells of the college.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	07/11/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
yes	22/12/2022

15.Multidisciplinary / interdisciplinary

The very vision of our institution is to be a center for excellence in Education rendering scientific -technological and communicative caliber along with moral, spiritual and eco centric values. All the departments in the college arrange various programmes like seminars, competitions, research forums, exhibitions that incubate multidisciplinary interests. The college is affiliated to the University of Calicut and under the approved syllabi the students are provide open courses where in students majoring in humanities can also have a course in science and vice versa. It is a Choice Basesd Credit Semester system. All the students in the institution are members of any one among NCC, NSS or CSS which enable the students to engage in areas of community service. Multiple entry is possible in B voc Courses and in the case of women students who need to go on maternity leaves. The institution has the best practice of organizing national or international seminars promoting multi disciplinary/ inter disciplinary participation. Every year it releases a multi lingual multi disciplinary research compendium with original research articles.

16.Academic bank of credits (ABC):

Being a college affiliated to the university of Calicut, we are waiting for the University to register with ABC. The advantages of the Academic Bank of Credits are known to the institution. It is quite excited about encouraging students to sign up for Swayam courses and NPTEL learning platforms. Every department signs MOUs and participates in collaborative projects with institutions and colleges that offer applications of their pertinent fields. There are various self designed certificate courses for which the faculty are encouraged to design their own curriculum. Apart from this they are also motivated to prepare reading material, e content, online assignments and assessment.

17.Skill development:

In alignment with the National Skills Qualification Framework the

institution has started B.Voc courses, and community college. This is to enable to students to take up vocational courses and make an education portal available even to older people. The institution has a vibrant entrepreneurial skill development club and an institutional innovation council that arranges workshops, seminars, field trips that works positively to enhance entrepreneurialskills. The institution is keen on providing value based education. The college has, Trust in God, Eco-sensibility, Fraternity, Truthfulness and social commitment as its core values. Every curricular, co curricular and extracurricular activity is delivered to the student in such a way as to enable them to imbibe these values. Each department organizes activities in connection with significant days that promote fraternity eco sensitivity, social commitment, and develop values of love, fraternity, peace, truth, righteous conduct,non violence, and, scientific temper. Certificate courses that enhance the vocational proficiency of students in their respective fields are designed and provided by each department.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system

The college houses a well maintained History museum which houses adecent collection of items that uncover the regional heritage.The institution makes constant effort to disseminate Indian knowledge system by various means. Through departmental activities every department brings students to close contact to Indian knowledge system pertaining to their respective areas. Some such activities are Vedic mathematic exhibitions and projects by the department of Mathematics, Indian aesthetics and Indian philosophy classes and folk lore clubs by the Language departments, introduction to ancient Indian scientists and ancient Indian inventions by science departments, etc., that All the members of the faculty are capable of delivering their content in bilingual mode. The institution provides Sanskrit as one of the Language option in the undergraduate programmes offered. The college Magazine is multi lingual.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution carefully monitors, assesses, and achieves both the programme and course outcomes, which serve as an anchor to the development of the students' competence in both academic and extracurricular activities. The students are made aware of the outcomes expected by every course they take in the beginning of the course in order to keep them focused. Competitions held by various cells and departments help students become more competitive. Each

department creates a comprehensive action plan that incorporates ethics and morals into classroom instruction and research forums. Through internal exams, in-class quizzes, assignments, seminars, discussions, and debates, the students are continuously evaluated. Students who perform well in academic and extracurricular activities are encouraged and appreciated by the college. Endowments, rewards, and recognition at merit day, among other things, serve to inspire and appreciate the students.

20.Distance education/online education:

Online classes and activities are used as alternatives for offline classes. The institution planned and has started the initial procedures to begin distance courses affiliated to the Sreenarayanaguru Open University.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**819**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2013**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**557**

File Description	Documents
Data Template	[View File](#)

2.3	**704**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1	**95**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File]

3.2	**98**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File]

4.Institution

4.1	**86**
Total number of Classrooms and Seminar halls	

4.2	**111.18**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**204**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum of the college is intended to address the requirements and needs to the standards of academic excellence. The Institution ensures a systematic and holistic approach for effective curriculum delivery. A Teaching plan and Action plan including

academic and extension programs of various departments is prepared at the beginning of an academic year. The induction program conducted for the first years and the bridge courses offered by various departments navigates the students through the course and augments their foundation. Classes were provided through online and offline modes. In order to facilitate online classes a Moodle platform was arranged along with Google Classrooms. For assisting the slow learners in their studies a remedial coaching is provided. The management ensures the participation of faculty members' curricular enrichment programs both within the college and in other institutions for seamless and effective curriculum delivery. Pre Knowledge Test (PKT) was conducted in various departments focusing on the core subjects to evaluate the students. Every Department keeps a record of work allotted to the faculties. Staff meeting and PTA are conducted in regular intervals. A library with all the facilities are provided to students to enrich their knowledge.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://littleflowercollege.edu.in/upload/pdf_upload/b094b0dd14abd7d2c9be6b099432bf86.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Action Plan is set by the college abiding to the guidelines of the University of Calicut, the University to which the college is affiliated to. It includes the schedule for the internal exam that is prepared in adherence to the University Academic Calendar. The College Calendar is provided to the students to make the events and programmes more apparent. The College Handbook works as a manual for the college. It provides the students with information related to various courses in each programme. In accordance with the academic calendar, the lesson plans are arranged to help the teachers track the completion of their assigned portions. The assessment of students is done by providing unit tests, assignments, seminars, and projects. For the convenience of both the staff and students, the schedule for the Continuous Internal Exams (CIE) is shared in advance. The preparation of question papers and scheme, evaluation by the faculty and publication of marks are included in the CIE system. The scrutiny of the question paper and its approval is done by the HOD. According to the instructions from the University, the

`internal marks are uploaded in the University Website.`

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://littleflowercollege.edu.in/upload/pdf_upload/53649c7d17462c6e5c910fdcb6ef5b3e.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	`A. All of the above`

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`27`

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

553

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

554

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution accords Trust in God, Eco sensibility, Fraternity, Truthfulness and Social Commitment (TEFTS) as the key values of the college. The activities of the college are grounded on these values. The course on Value Education and Human Rights is intended to instil social, cultural and national values in students. Gender related courses are included in the curriculum in order to sensitize the students and inspire them to work towards gender equity. Human values of sharing and caring and Professional Ethics are nurtured in students through various awareness programmes. In order to develop eco-sensibility in students the college has organized several informative programmes on Environment Day, Ozone Day, Nature conservation day etc. The NSS, NCC, CSS, Women's Cell, Bhoomithra Sena Club and Franciscan Green Canopy instigates environmental sensibility within students through their innovative activities. The

Institution strictly follows the policy of 'Plastic free campus' and 'Eco- Friendly campus. As Covid restrictions were prevailing, some of the activities of the Institution were carried out on online platforms. Social service day was initiated by students to help the needful.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

73

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1189

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://littleflowercollege.edu.in/feedback/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://littleflowercollege.edu.in/feedback/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

730

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

540

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution adopts the policy of a holistic and inclusive education system acknowledging the natural profile of human potential, multiple intelligence and scholastic abilities of students.

- **Induction program and Bridge Courses for first years to ensure an easy and smooth transition to higher levels of learning**

- **Pre-knowledge Tests (PKT) are conducted at departmental levels, with a special focus on the core subject to assess the learners.**

- **A mentor-mentee list is prepared at the beginning of an academic year and students are assisted by the faculty to enrich their learning experience.**

Programmes for advanced learners:

- **Quiz programmes, debates, idea-based PowerPoint presentations and other competitions are conducted to assess and improve comprehensive learning, memory retention, critical and lateral thinking and association of ideas and concepts.**

- **Encouraged to publish research papers and attend academic workshops, seminars and erudite talks**

Programmes for Slow learners:

- **Pooled with advanced learners for peer learning and interactive learning sessions.**

- **The tutorial, mentoring and counselling sessions**

- **Study plans, Remedial classes, simplified conceptual definitions and exemplifications, concise and shortened reference materials, answer-writing sessions and revision classes are provided to the students.**

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/08c8cd6632317c8c6bd2da6a4f551dad.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2013	**95**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution recognizes the role of faculty as teachers and facilitators. The students are active learners within the system through self-learning, practical learning experiences, collaboration and peer-to-peer communication under the well-planned and meticulously supervised course plan.

Experiential learning:

- **Students are required to complete a project related to the**

curriculum for the completion of the program

- Field visits enhance practical learning experiences.

- Seminars and assignments to learn, think, organize and demonstrate the ideas.

- Hands-on training programmes and workshops organized by Entrepreneurial Development (ED) club, Career Guidance and Placement cell, and Institute Innovation Council to provide direct practical experience and focused reflection.

- Academic and social extension programmes organized by NCC, NSS, Women Cell and various departments complement the enriched learning experience and cater to the intellectual and social requirements of the students.

Participative Learning:

- Participation in brainstorming activities like debates, quizzes, group discussions, exhibitions, invited lectures, webinars, Manuscript magazines, Idea board collaborations and PowerPoint presentations.

Problem-solving Methodology:

- Internships are undertaken by students with reputed firms to acquire applied knowledge and problem-solving skills.

- Mentor-mentee and Tutorial system to incorporate the needs of students with the assistance of the facilitator.

- Yoga classes, fitness training and counselling sessions for physical and mental well-being and stress management.

- Orientation programs and soft skill development programmes for bridging the knowledge gaps, boosting confidence and improving communication.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/f3befe18b96cd92d6c33c12325f14568.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution perceives the significance of blended learning in the digital era. ICT-enabled tools play a catalytic role in the integration and digitization of education in an optimal teaching environment. Apart from enhancing conceptual clarity, student engagement, and knowledge retention, students become digitally competent.

- Teachers undergo workshops, Orientation programs and Faculty Development Programs (FDP) related to ICT tools to update with cutting-edge technology.

- The campus is equipped with high-speed Wi-Fi connections and networked computers.

- The institution enables the students and Faculty to use the LMS Moodle and Google Classroom to upload classes, assignments and reference materials ensuring the flexibility and availability of learning materials

- Faculty uses online platforms like Zoom and Google Meet to deliver lectures and to foster effective student-centric teaching. G-suit account is provided to all the faculty of the institution.

- Smart classrooms with projectors enhance cognitive abilities and encourage interactive and active learning

- PowerPoint presentations and e-content are used by Faculty to facilitate a multimodal approach with refined curriculum delivery, increased student accessibility, enhanced visual experience, interactive learning pedagogy

- Google forms are used for conducting exams, revisions, evaluations, feedback and submitting assignments.

- **Students are encouraged to enroll for MOOC courses to enable them to have autonomous learning.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

95

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

95

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

563

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students undergo continuous evaluation throughout the academic year. The institution runs a systematic and efficient internal assessment mechanism to evaluate academic performance. An orientation is provided to the parents and students to inform them about the internal assessment procedures. The internal examination cell of the college schedules common internal examinations every semester as per the Staff Council decision. Question papers are prepared by the respective departments and submitted to the Internal Examination Cell. The examinations are held smoothly under the close monitoring of the faculty to prevent any malpractice. Departments conduct module-wise class tests regularly. Assessments are carried out both in online mode and in classrooms throughout the semester. Google classrooms are LMS Moodle are used for assignment submission,

quiz sheets and the evaluation of the same. Seminars based on the curriculum are conducted both in online mode and in classrooms. Marks of assignments, seminars and classroom performance based on attendance along with the test paper scores constitute the internal grades. Internal scoresheet is displayed on the noticeboard for the information and verification of the students and grievances are addressed before submitting it to the University. The academic progression of the student is recorded in the report card and PTA meetings are held every semester to discuss the performance of students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/42557c243867ba556bcaeee68f30e60b.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination results with the split-up marks are published on the department noticeboards before submitting to the University each semester. The college follows a three-tier redressal system handled by the Principal, Vice Principal and the Heads of the departments. The IQAC and Staff Council instruct the dates for the conduct of examinations and the publishing of mark lists which is strictly followed by the departments. The examination procedures are carried out by the Internal Examination wing of the college. The Teacher's diary schedules the portions and the Class diary tracks the completion of the same. The answer papers of the internal examinations are valued and distributed to the students along with corrections and suggestions. Students can approach the faculty for revaluation and necessary actions are taken accordingly. Students with genuine reasons are allowed to attend retests. Remedial classes and mentoring sessions are given to needy students. Assignments and seminars are also evaluated with proper remarks and options are given for resubmission if needed. Marks for classroom performance are calculated based on the attendance and participation of the student in classroom discussions and activities. The departments and the institution ensure that proper feedback is given to the students. Students can submit their grievances to the class-in-charges and it is addressed after consulting with the Department council. The University provides options for revaluation, scrutiny and improvement after the publication of External examination

results.

File Description	Documents
Any additional information	View File
Link for additional information	https://littleflowercollege.edu.in/committees/grievance-readdressal-cell

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Advancement and dissemination of knowledge, imparting skills based on theoretical and practical experience and the betterment of society are cardinal to the educational vision of the institution. The Program Outcomes, Program Specific Outcomes, and Course Outcomes for all the programs offered by the institution as per recommended by the UGC on reformations in Higher Education in India and the University of Calicut are published on the college website. A University prepared syllabus with stated aim and objectives of programmes and courses is followed by the institution. The curriculum enrichment program for the faculty organised by IQAC includes an overview of the outcomes of the program and courses. The teaching plan prepared by the departments focuses on accomplishing the outcomes. The Program Outcomes and Programme specific outcomes are conveyed to the students in the induction program conducted by the institution and the course outcomes are communicated in the orientation classes provided by the departments. The bridge courses also specify the course objectives. The faculty handling each course elucidates the objectives and outcomes of their course in the introductory classes. The hard copies of the syllabi with course introduction, aims and objectives are available in the library and departments for the students and teachers for reference.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://littleflowercollege.edu.in/upload/pdf_upload/278d1ecf9a9d87f951657b2b86305bc5.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has systematic methods to measure Programme outcomes and Course outcomes. Each department prepares an action plan, teaching plan and tutorial plan at the beginning of an academic year. Apart from brainstorming discussions in the classrooms to enhance their cognitive skills, students undergo a continuous evaluation. Internal evaluation is conducted at the college level based on seminars, assignments, class tests and classroom performance. An external examination is conducted by the University at the end of each semester and the result is published combining 80% of external evaluation and 20% of internal evaluation. The departments provide remedial classes and answer-discussion sessions to the needy and facilitate peer learning. Quiz, debates and other competitions related to various courses are conducted by the departments to increase the spontaneity and accuracy of critical thinking and to foster lateral thinking. The students are encouraged to participate in national and international seminars, scholarly talks and research forums within and outside the institution to develop research skills and to familiarize themselves with practical applications of theoretical concepts they have imbibed. Parent-teacher meetings are conducted every semester to evaluate the academic progression of the student. The institute also provides Civil Service orientation programs and coaching for brilliant aspirants. The Placement Cell of the college runs placement drives and many students are recruited by leading companies in the country. Academic quality and professional competency, work ethics and instilling humanitarian values are pivotal to the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://littleflowercollege.edu.in/upload/pdf_upload/729f1ee7b44dd58c144f3b34833101e3.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

503

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://littleflowercollege.edu.in/upload/pdf_upload/4b7fe6e71671b05cc737e89f366334a2.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://littleflowercollege.edu.in/feedback/feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution facilitates an ecosystem that promotes ingenious ideas and creative platforms for both the faculty members and student community to help them to be bring their novel prospects into fruition. The college is registered in the Young Innovators Programme (YIP), a unique programme formulated under Kerala Development and Innovation Strategic Council (K-DISC) aiding the students to be empowered -future innovators thereby assisting them to emerge as independent entrepreneurs. The ED Club conducts various arts and crafts activities to spur the artistic talents of pupils which moreover cater as an asset in the future endeavors. Institution's Innovation Council (IIC) holds diverse enterprises to both faculty members and students to encourage them on their individual entrepreneurial journey. Webinars and Workshops were conducted by successful entrepreneurs under IIC , which proved to have an efficient impact especially on the pupils. A student centered LED BULB MAKING workshop was held in collaboration with Department of physics and thereafter these bulbs were distributed at

Moopen colony . All the departments, clubs and cells observed significant days and held different sets of activities and competitions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/9dc6e52adff301ce050e712dbb9cde02.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	https://littleflowercollege.edu.in/programmes/researchguides
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has been in the forefront in sensitizing it's students pertaining to social issues through it's curriculum and extension activities. Various departments, cells and clubs initiated social outreach activities to acknowledge the unresolved challenges faced by the people and also train the pupils to shoulder such responsibilities with ease and impact. The Department of Physics in collaboration with the IIC of the college, distributed student-made led bulbs at Moopen Colony, with the constant supervision of faculties. Under the Swachh Bharat scheme diverse programs including the celebration of significant days like Environment Day, Plastic Bag free Day , Haritha Keralam and many competitions were also held to create awareness about environmental sustainability. An E- waste collection Drive was also held by Clean Kerala Company Ltd To

enhance waste management system in the college. To amend the misconceptions revolving around AIDS, the Red Ribbon Club together with the assistance of NSS, conducted a series of regular programs. As a part of creating consciousness about different malpractices and gender related abuses, NCC along with other clubs and cells had actively organised Webinars and competitions. The college's persistent approach to such social awareness programs inculcates philanthropic quality in students which becomes a positive tool for their future.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/b713d0095796d39e38215ab6a3cd91a0.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2807

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

75

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To allow the effective functioning of both,academic and non-academic pursuits of the college, a highly sophisticated infrastructure is maintained. Campus covering an area of 18.18 Acres includes Departments, Administrative Block, Library, Canteen, Leisure-Tower, Comfort-Rooms, Health-centre, Homeo-clinic, Hostel, Fitness-Centre, Indoor Stadium, International level synthetic fenced court for lawn tennis, Auditorium, Conference Halls, Computer Centre, Seminar Halls, Classrooms, Research Centre, Chappel, Residential Complex, Museums, etc. Infrastructural connectivity is maintained in the campus through 61.25 MBPS leased line internet connectivity, Intercom facility and Public Address System which became mandatory in the backdrop of a post-pandemic era. The details regarding the number, capacity, and so on has been attached.

Institution has taken certain policies to maintain infrastructure, which are briefly mentioned below:

New buildings are constructed to meet the needs of new courses.

Spiritual enhancement and self-reflection shored up in college chapel irrespective of caste and creed.

Clean campus with proper waste disposal and management system.

Expansion of infrastructure to cope up with the timely advancements.

Maintenance of college building and the well-knit green abode.

Upgradation of technological resources to augment teaching-learning.

Spacious and well maintained classrooms with adequate facilities.

Eco sensibility and physical health sustained through space for recreation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/1da4c2ebcdf271f59d8c65cfd6faabc8.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As College believes in maintaining an equal balance of curricular and extra-curricular activities, there is always an extra effort to create a space for enhancing cultural peace, mutual understanding, and fraternity among the students. Campus facilities provide enough and more opportunities to the students for flourishing their skills in all aspects. Infrastructural potentials are listed below:

Facility

Area / Size

Year of Establishment/Set Up

User Rate (%)

Auditorium

9577 Square feet

1980

100

Cultural Incubation Centre

1119 Square feet

2000

100

Multi-Purpose Indoor Stadium

- Total

3721 Square feet

Established on 1986

Renovated on 2020

- Basket Ball Half Court

1131 Square feet

Established on 1986

Renovated on 2020

100

- Table Tennis Board

1

Established on 1986

Renovated on 2020

100

- Badminton Court

880 Square Feet

Established on 1986

Renovated on 2020

100

- **Kabaddi Mat**

2021

100

Synthetic Tennis Court

7200 Square feet

2020

100

Tennis Court

2838 Square Feet

1955

100

Kabaddi Area

3781 Square feet

2021

100

Archery Area

10 Cent

2005

100

Archery Equipment

Recurve Bow – 1 Indian Bow – 1 Compound Bow - 1

2005

100

Fitness Centre

1414 Square feet

2010

100

Yoga Centre

1297 Square feet

2021

100

Ball badminton Court

3100 Square Feet

2005

100

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/27e520a7f8971e25083ad05b4dc13eb8.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

86

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/00bd16fbfaca4f59aa6e83fe451ac6c7.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

72.56

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

he institution a part of our Heritage building (Main Block) has a total area of 5743.45 square feet of physical space that has a main Arts Library of 3 273 square feet and a Science Library of 2015.97 square feet and an e- Resource area of 454.48 square feet and accommodates around 200 students at a time. The Library has 51 tables for convenient reading and reference and 159 shelves for stocking books and magazines along with Newspaper browsing.

The Little Flower College Library has an advisory committee.

1.Principal – President

2.Staff Representative - Convenor

3.Librarian – Secretary

4.Heads of various Departments

5.Student Representative

Library Automation

Library is fully automated with KOHA. ILMS Software KOHA (installed – 2018) provides a very user friendly interface for searching documents in the library and their issue-status. Library facilitates Web – OPAC provide remote access to users.

1.Name of ILMS software: - KOHA

2.Nature of automation (fully or partially): -Fully

3.Version: - 17.11.10.000

4.Year of automation: - 2018

Features of KOHA

It is the first Open source library automation software. KOHA is built using library standards and protocols such as MARC 21, UNIMARC, z39.50, SRU/SW, SIP2, SIP/NCIP, ensuring interoperability between Koha and other systems and technologies, while supporting existing workflows and tools.
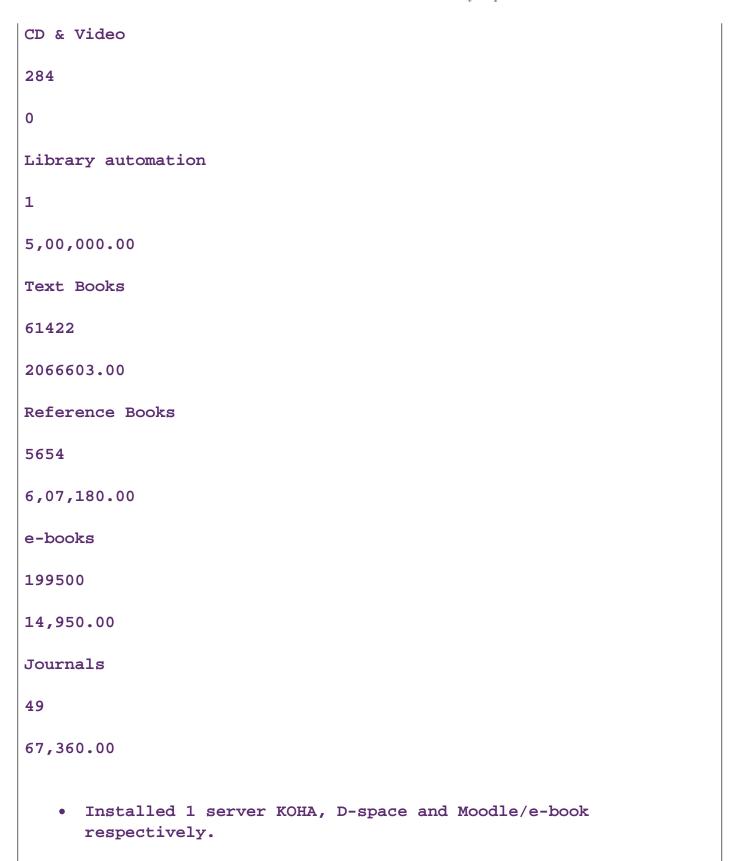
Library Service Type

Total

No.

Value

e-journals

6000

11,800.00

CD & Video

284

0

Library automation

1

5,00,000.00

Text Books

61422

2066603.00

Reference Books

5654

6,07,180.00

e-books

199500

14,950.00

Journals

49

67,360.00

- Installed 1 server KOHA, D-space and Moodle/e-book respectively.

- Internet bandwidth having 200Mbps

- E-Notice board showing new arrivals and events.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://littleflowercollege.edu.in/Library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.46

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

310

File Description	Documents
Any additional information	[View File]()
Details of library usage by teachers and students	[View File]()

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has undergone an impressive upgradation in the ICT Infrastructure since the last accreditation. The institution is Wi-Fi covered with 61.25 MBPS Internet Leased Line connectivity to ensure easy facilitation of Information Technology. The college has 262 Computers, 21 Laptops,1 multifunction color copier machine, 2 photocopier machines,23 Multi Function Printers,18 Printers, 34 Projectors, 6 Scanners and 7 Smart Boards for the efficient functioning of all the academic , non academic and administrative works in the campus. Computer and internet facilities are ensured in all departments. Besides the Departments and Internet Cafe, there are other spaces for browsing such as library, office etc. The College has licensed software including Microsoft Server 2016 - 1nos, Microsoft Office -100 nos, Microsoft Windows 7 or above – 161 nos, Antivirus for all systems, KOHA, TOTAL Campus Solution software facilitates admission, attendance entry and 2 E- Notice Boards. The institution avails access to N-LIST through INFLIBNET facility from the year 2010. Library is automated with KOHA. ILMS Software KOHA provides user friendly interface for searching documents in the library and their issue-status. As part of improving national knowledge, College Library facilitates Web – OPAC remote access to users

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/b7fe4f6df067a674b2f68bfc862d6af8.pdf

4.3.2 - Number of Computers

204

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

33.34

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional plans and ideas of developments always tried to stick onto the motto and vision of the college as it has long term goals to achieve. The hierarchical organization captained by the Management and the governing body incorporating the Principal, who activates the IQAC, Staff Council, Education Council to facilitate the delegation of duties and responsibilities focusing upon magnificence in the accomplishment of the policies. Department level

meetings are arranged to ensure the physical, academic and support facilities, necessary for conducting curricular and extra-curricular activities with a quality of exemplary level. These are further directed to the staff council and then onto IQAC and Principal according to the requirements. Every possible measure is taken to attain the essential facilities.

College has permanent and temporary staff in different categories under the College Bursar for the maintenance of facilities, infrastructure and equipment focusing on the cleanliness aspect of the campus. Measures are taken to calibrate and repair various items and equipment in the labs. Replacement is also done in case of irreparability. Green initiative aspect of campus is reflected in the way how it is maintaining the green canopy by focusing on weeding, pruning and regular irrigation.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://littleflowercollege.edu.in/about-us/boardofadministration

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

793

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

126

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://littleflowercollege.edu.in/initiativesdetail/college-initiatives
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2013

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2013

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

33

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

133

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

28

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution gives prominent focus to student centric activities and the participation of students in the administrative, co-curricular and extracurricular activities. Being one among the 400 affiliated colleges under the University of Calicut, the usual practice is to elect student representatives in the parliamentary format as permitted by the University. However, due to the pandemic situation this year elections could not be held but a student council was elected for the functioning of various student activities. The office bearers diligently plan and execute the various aspirations of the students and also plays a major part in promoting the institutional vision and mission. The Chairperson also holds a position in the IQAC team thus taking part in the quality initiatives of the institution. Student representation is mandatory in various clubs and councils and other bodies like Departmental Associations, Library Club, Hostel Committee etc. The National Cadet Corps and the National Service Scheme units also form commanding student bodies in co-curricular and extracurricular activities. The special days like Freshers' day, social and College Day provide to refinement talents of our students. The Department of Physical Education provides ample opportunities for the students to take part in sports activities at various levels.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/23c17d5e9bec0112d73a31d6c697092d.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

75

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumnae Association of the College is one of the solidest investor units that supports and assists the institution in all activities. Since the College is registered under the Society Registration Act the Alumnae is not separately registered, however, plans to register the Association are also made. We have a strong and large number of alumnae all over the world. The association offers ordinary, Life and Patron memberships for the outgoing students and the faculty of the College. The Annual Reunion of Alumnae both in the department and in the College are fixed as 26th January every year at 2 p.m. The expertise of the Alumnae in their chosen field of success comes handy to implement some projects of their capability within the campus for the benefit of the current

students. The usual alumnae contributions include Merit Day prizes and technical instruments in order to motivate for attaining a golden goal in academic level. High achievers are invited to inspire the present students through orientation programmes and aspiring talks. Even though in the pandemic situation the alumnae gave strong support for the NAAC visit was exemplary during the year.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/support/osa
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College works to execute the primary vision of the founders' dream of an equitable world for women. The need of the hour for the institution is to step in with the times to take up the responsibility in creating integrated and innovative women capable of resilience and competence ensuringsuccess in the modern world. The college envisions to be a Centre for Excellence in Education; scientific-technological and communicative calibre; moral -spiritual and eco-centric values. Its mission is to strive for a wise, humane, righteous, perfect world of empowered women with Little Flower Values. Further, the foremost Little Flower values it nurtures are: Trust in God, Eco friendliness, Fraternity, truthfulness, and social sensitivity. The institution recognizes women empowerment as its vital duty. The academic and non-academic are strategically planned to craft socially dynamic future generation. The Institutional practices and policies on the ground level involve a team spirit of mutual respect and integrity with a participatory schedule that is achieved with power to pursue a goal to its logical conclusion. Decentralized Governance is accomplished by bestowing needed

autonomy on all Units in the organizational structure so as to instil responsibility and accountability and allow the freedom to execute duties effectively.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/49662c2ab3793c3eefc68c4afe57f7a7.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has been practicing decentralization and participative management since the beginning. Decentralized governance is achieved by granting necessary autonomy to all organisational units in order to inculcate responsibility and accountability along with allowing the freedom to carry out obligations effectively. The Institutional practices and policies on the ground level involve a team spirit of mutual respect and integrity with a participatory schedule that is achieved with power to pursue a goal to its logical conclusion. The strategic plans for an academic year are planned out by the IQAC in consultation with the Principal along with the staff council and the Education Council. Duties and responsibilities for the staff are charted by the Principal as work allotment for the year in consultation with the different Councils. The Heads of Departments are responsible for task allocation, monitoring and evaluation. They are constantly in coordination with the Principal and constitute the major part of the College Council. The Departments meet to discuss work distribution, evaluate performance, take remedial measures and prepare action plans for future development. Besides administration and academics, there are around 65 Committees, Cells, Units and Clubs that are formed to facilitate the co-curricular, extracurricular and extension activities.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/08790a8fec66632e7367eee0c0ee7f48.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Little Flower College has a well-planned perspective for development. The development plan is formulated for a period of five years and necessary upgradation and directional changes are made according to changing circumstances. The major and permanent aspects are taken into account with stakeholder participation and suggestions that holds the promise of excellence in the Institution. The annual action plan of the College is so formulated as to the effective development and deployment of the strategies. The action plan is consistently modified and upgraded with respect to the current social and cultural scenario and according to the needs of the stakeholders. The qualitative development of the faculty and the students is given uncompromised significance. Curricular and extracurricular activities are held on a large scale to maintain and improve student quality. A well-stocked College library is always open for the faculty and students for their research activities. The institution strategizes a number of long- and short-term perspectives to strengthen the overall improvement of the institution keeping it on par with global standards. Strategies are made to meet the infrastructural challenges also.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/a4df931f5285eb34bc1293d74f811f02.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College recognizes the primacy of participative management. The internal organization is structured to ensure allocation of duties and responsibilities. It is headed by the Governing Body (Board of Trustees), consisting of Manager, Principal, Vice Principal, Junior Superintendent and three senior teaching staff. Manager delegates authority to the Principal. The Principal is responsible for the progress and smooth functioning of the College and connects the College with the affiliating University, the Government and all

other agencies. IQAC is the axial agency acting for internal quality assurance and enhancement. Junior Superintendent heads the administrative wing and supervises the smooth functioning of the ministerial activities. Department Heads supervise and provide instructions for the accomplishment of departmental activities. Librarian (Grade I) and assistants ensure the satisfactory dissemination of the intellectual resources. College Union is a dynamic organization through which the student community acts, expresses and matures. Ministerial and supportive staff smoothen and accelerate College activities. Teachers have a consultative status in deciding matters regarding curriculum, teaching learning process, assessment and extracurricular activities. PTA and Alumnae observe, support and facilitates the activities through participation and feedback. An active broadcasting system of notices, announcements and meetings work to inform the dynamic body of the institution.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/edba15aaa0143c27194bf1a3802f9fcd.pdf
Link to Organogram of the institution webpage	https://littleflowercollege.edu.in/about-us/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution views its faculty and ministerial staff as valuable assets that must be safeguarded, fostered, and enhanced in order for them to achieve professional and personal success. The management takes steps to improve the staff's welfare and well-being. The institution's environment encourages mental and physical well-being. The Management provides regular orientation, motivation, counselling, and fitness programmes for the Staff to assure their well-being and a fruitful conclusion. A faculty welfare association provides assistance to both teaching and nonteaching personnel in the event of unforeseen emergencies. This institution's faculty and ministerial staff are lifelong members of the Little Flower Family. ROSA is the benchmark in the effective bonding and welfare measure that takes care of a faculty post retirement with equal concern. Annual get together, tours and the banquets supported by active staff of the institution is integral to the facade of the Institution. An annual colourful Staff Day, Guru Vandanam Day, Principal's Day and other significant days are celebrated with vigour to forge a healthy bond of team spirit.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/07ac193fb6e4b201ca40a5f3ea133556.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

44

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In order to have an introspective evaluation, a self-appraisal system functions in the College to aid the faculty. The system works in four sections namely research activities, consultancy and extension, involvement in evaluation duty, teaching experience and qualification. An appraisal is formed through the feedback collected from the students in due confidentiality. Steps for improvement and rectification are conveyed with due discretion and decorum. The timely and efficient completion of academic and non-academic duties assigned, adoption and time bound submission of major and minor projects, attending orientation, refresher and other faculty development and quality enhancement programs are encouraged and they also play a major role in the appraisal system. Feedback on the performance of each ministerial staff member is also collected and proper guidance is given in case of any drawbacks noted. The IQAC articulates strengths and flaws of the system through its regular appraisal and supervision of all criterion based on institutional activities. The Academic and Administrative Audits provide a platform for self- appraisal and opportunities to improve. The teacher's handbook maintained by each faculty, thestudents' diary maintained by the class monitors, and Screening committee appraisal of faculty members at the time of promotion also act as appraisal systems.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/feedback/ feedback
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The council assigned to monitor the source and utilization of financial resource constitutes the Governing Body, IQAC, Staff Council, Purchase Committee, the Finance and Accounts Department, which functions under the Junior Superintendent. The financial requirements of each section of the College are analysed and prepared annually by each and every unit that includes various Departments, Clubs, units, cells and the library. This requirement form is then transferred to the Governing Body through the Principal and the Staff Council. The Governing Body in consultation with the various authorities allocates funds on its own accord and is distributed through the Bursar after due entry in the stock register and scrutinized by the Principal. The Institution adheres to the AAA format for its audit. The Internal and External Academic and Administrative Audit are conducted as stipulated by the rules. The External Audit is done by Indian Audit and Accounts Department, Thiruvanathapuram and Deputy Director of Collegiate Education, Thrissur. The management also conducts an annual internal audit. This audit cell consists of a Chartered Accountant deputed by the Manager.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/ebbc2bd9417e2d7af901e99f92495ab5.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

834679

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is a Grant-in-Aid Minority Institution. Being a NAAC Accredited UGC aided Institution it receives its major financial assistance from the State Government. The Institution adheres to all state and national policies in relation to all financial resource mobilized. The College receives the CPE fund from the Ministry of Human Resources, New Delhi. The institution has been included in the latest NAAC -UGC Paramarsh initiative to coordinate accreditation activities in aspiring non accredited colleges and receives fund under that scheme. The UGC funded courses for skill and vocational knowledge through B.Voc and Community College have been beneficial. The internal audit mechanism for the maintenance and augmentation undertaken by the management ensures proper input of resources at apt points that is prioritized as per need for better utilization of the financial and physical funds garnered by the Institute for its crucial role it plays in social intervention in the society.

Any deficit in the fund available for the various College activities is supplemented by the Management as far as possible to mitigate the time delay for endorsing quality in the education imparted to the students.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/7c45c1534fd9fc0c8262d88100dd1988.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

FACULTY QUALITY SUSTENANCE PROGRAMME

IQACover the years has contributed significantly for institutionalizing quality assurance strategies through a three pronged strategy to be taken up at the Institutional, Departmental and Personal level. Institution assures all support both qualitative and monetary so that the faculty equip themselves through active participations at various forums that enhance the academic credentials through their presence at National and International venues. Personal accomplishments are recognized by the Institution during the merit day function. They are encouraged to create linkages with quality initiatives through the years to expand the existing academic environment.

RESEARCH INITIATIVES FOR THE INSTITUTION

The thrust of research is to sharpen the delivery of teaching-learning mechanism and the enrichment and satisfaction of individual was flagged by the IQAC and the promotion of faculty enrichment through doctoral and postdoctoral possibilities were discussed. The Departments in the Institution are encouraged by the Principal and Management as envisioned by the IQAC to equip each member of the faculty to go in Research at the earliest to fill the void at the earliest to establish Centres of Research under each Department. Inter-Departmental paper presentations 'Retrospections and Reflections' each month are a source of knowledge sharing welcoming discourse amalgamation.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/229692de122471fb9d200bef6af21ad0.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution promotes Technology Flexible Teaching and Learning. The IQAC was in the forefront to take up the challenge to initiate the faculty and students to orient new ways of teaching and learning through aids available as tech tools. Due to lockdown when online teaching was implemented the Institution through IQAC took care to

equip the teachers and studentsthrough new mode of teaching and learning. The institution launched its Moodle Platform and YouTube channel and used many other resources to make the teaching - learning experience ubiquitous. Flipped classrooms, interactive teaching, e content creation and the like found a vogue this year. For the enhancement of Institutional visibility, The IQAC took up the challenge of envisaging a global and national alliance benefitting the institute that is catering to multicultural student diversity with an excellent step through a conscious effort to cultivate an array of Memorandum of Understandings with a number of institutes of strategic importance for strengthening the visibility level of the college at national and international levels. The Institution has down the memory lane standardized the quality of education to our wards to ensure a fitting absorption into the mainstream educational progression of the students.

File Description	Documents
Paste link for additional information	https://littleflowercollege.edu.in/upload/pdf_upload/258db66013becbb8f4cd1aa247a585a2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://littleflowercollege.edu.in/college/publications
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution's main goal has been to empower women since its founding in this semi-rural setting in 1955.

The well carried out tasks implemented in accordance with an effective action plan show how clearly defined our vision and goals are. Events like webinars, seminars, workshops on mental and physical health, rights, entrepreneurship, personality development, competitions that would grow digital skills, and general knowledge-based events organized and conducted under the categories of:

1. Specialized Gender equity Programmes
2. Women related significant days
3. Wholesome wellbeing programmes
4. Entrepreneurial skill development programmes
5. career orientation programmes

are incorporated to polish the abilities of the young women here, transforming them into leaders in their own areas and making them aware of their potentials and rights while imagining a better tomorrow of gender parity.

Security at the entrance and strategically placed CCTV camera, movement register, anti Sexual harassment committee, grievence cell, Vanitha Shishu samrakshana samithi, and an anti ragging cell that ensure protection of the women students. Psychological counselling is made available.

Women are provided exclusive sports coaching and infrastructural facilities for that. Hygienic comfort station with sanitary napkin vending machines, refreshment areas etc., ensure peaceful learning experience .

File Description	Documents
Annual gender sensitization action plan	https://littleflowercollege.edu.in/upload/pdf_upload/a7df42ea4d206ed70ed3cc7048270a69.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://littleflowercollege.edu.in/upload/pdf_upload/6a72f68fca1e9eed9a2483d59416b1b2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College promotes and engages in sustainable environmental friendliness. Waste management is handled with great care. The first step is to reduce waste. The implementation of measures such as using reusable banners for annual programmes, non-plastic and non-disposable items for gatherings.

For solid waste management,the institution maintains a segregated waste collection system. The dry waste is given to scrap dealers. Paper waste is given to recycle to the FIAT mission

The liquid waste source is used for irrigating the coconut grove of

more than 1200 trees.

Being an Arts and Science College, it avoids generating bio-medical waste.

E-waste within the College is managed in collaboration withClean Kerala Company Limited (Govt.Undertaking). E- waste campaign was arranged. Students enthusiastically created awareness and collected e-waste from homes.

Waste recycling system

Rain water is harvested and collected in a large pond ensuring replenished ground water table in and around the campus.

Aquaponic technique is effectively used

After segregation the biodegradable wet waste is used for biogas and turned to manure using Bio bin digester.

The minimal hazardous waste from the Science laboratories is safely disposed through deep pits with measures to prevent leaching in campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	A. Any 4 or all of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our College is a conglomeration of various diversities brought together for the noble purpose of seeking knowledge. It endeavors to string up the varieties caused by the differences in Culture, Region, Language, Community, Socioeconomic status, Physical and intellectual abilities and aptitude and accomplish the target rendering wholistic development.

Celebration of festivals and other occasions with due importance enable the students to lessen the cultural and communal differences harmoniously. Students are free to practice their beliefs while still appreciating others. The college has a uniform which is an outward sign of its principle to promote social and economic equality.

Regional and linguistic inclusivity is maintained by making provisions like hostel and canteen for students from any region to be able to avail the programmes here. Seminars, webinars and Programmes like language day, reading day are arranged to bring about importance of linguistic and regional variety.

Freeships are arranged to mitigate socioeconomic diversity.

Personality -development, career -guidance and economy-awareness programmes equip students rise up in the socio-economic scale.

Bridge-courses, remedial-teaching, personal -counselling, are few of the programmes the institution has devised to include students with varying intellectual abilities. Ramps, special washrooms, scribes etc., are provisions made to include students facing physical challenges.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

When a higher education portal was desperately needed, social responsibility drove the foundation of this institution in 1955 to empower women. Since then, it has been its ongoing goal to raise young women who are socially conscious and accountable for a better India. . Ample awareness on issues like social justice, human rights, Population, constitutional obligations, Drug abuse, Environment protection and the like has been organized through webinars, symposium, and talks by reputed speakers. Value Education and ethics classes are held and certificates are provided.

Competitions like ppts, message making, video content creation etc., was implemented to refurbish existing knowledge on various relevant issues, were promoted to inculcate those values in the students.

Blood donation camps, paying tribute to soldiers, observing national days of importance, anti war and eco friendly activities were organized .

Students were coordinated to provide free tuitions to school students. Conduction of Social service day, supply of free LED bulbs and bio-bindigesters in the nearby colonies clearly highlights the institution's orientation to social commitment.

Numerous cleaning drives were arranged clearing vast areas of debris outside the campus, thus enhancing the sense of responsible citizenship in them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://littleflowercollege.edu.in/upload/pdf_upload/69424f69638684891a0cd11b25b9c436.pdf
Any other relevant information	https://littleflowercollege.edu.in/upload/pdf_upload/37390cbe8224ac72db557d581b47896a.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Numerous National and international commemoration days and celebrations augment the institution's activity. Due to the institution's inclusion of social responsibility and fraternity as two of its five guiding principles, great care is taken to teach these principles in the students through the commemoration of important holidays and commemorative days. As a result, these activities are methodically included to the action plan and carried

out in the most instructive, inventive, and practical manner possible. The college thinks that commemorating these important dates will help students get to know one another better, develop a greater understanding of and acceptance of the "other," and also learn from the major historical past.

During each of these celebrations, care is taken that students get the essence of the event. To ensure this a brief narration on the significance of the day is disseminated through the public announcement system during the morning assembly. The day is commemorated using any one or more of appropriate modes such as competitions, symposium, webinar, invited talks creation of awareness videos, displays, exhibitions, flash mobs, sharing, partying, etc.,

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Entrepreneurial and Social initiatives

Objectives:

To create socially sensitive and economically independent women.

The Context:

Institution focused on projects of energy conservation, waste management and entrepreneurial aspects.

The Practice:

Students provided free tuition.

Conduction of Social service day, distribution of LED bulbs and bio-bin- digestors to the adopted village.

Numerous cleaning drives were arranged outside the campus.

Entrepreneurial and startup awareness programmes, LED bulb assembling workshop and Skill development workshops were organized under ED Club and IIC.

Evidence of Success:

46houses of our Adopted village use LED bulbs and use Bio-bin Digestors provided by the institution.

Many students were successful in beginning their own startups.

Problems Encountered /Resource Required:

Difficult to raise funds for programmes.

1. Franciscan Green Canopy- Green initiatives

Objectives:

To Nurture Ecofriendly life style.

The Context:

To enhance ethical choices towards nature and neighbour.

The Practice:

The students actively participated in cleaning drives, E-waste collection Campaign, Planting of sapplings,

Eco awareness programmes.

Evidence of Success:

The students have received a conviction on eco friendly living. They cultivated their own kitchen Gardens and micro greens.

Problems Encountered /Resource Required:

Due to the pandemic situation, students were busy with exams.

File Description	Documents
Best practices in the Institutional website	https://littleflowercollege.edu.in/college/bestpractices
Any other relevant information	https://littleflowercollege.edu.in/upload/pdf_upload/8024516f355e296c0a47416b6d6e9d6d.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The New age Mantra of skill orientation Madhyam- Kaushal Prajnya has its marking specifically by the initiatives of the Department of Multimedia, assuring and promoting digitalized women empowerment as a unique and distinct signature trait of our Institution. The Institution foresaw great future in empowering women in the creative arena of multimedia and vocational courses cutting the barrier of gender for enterprising career with skill development exploring diverse fields advancing career options with basic degrees. The department provides Post graduate and Under Graduate programmes. It also houses a hi-tech furnished Media Centre and recording suite for futuristic student community. The students are given exposure in this area by frequent workshops, webinars and creative competitions. Their excellence is extended through community-oriented, entertaining productions. The faculty and the students of the Multimedia have garnered national and state recognitions for their exemplary Media enterprises as Photo designer, Video editors and Channel Creators. The Department secures notable course results and placements. The career opportunities in National and State Channels as freelance workers justify the objective of the institution in empowering women in new age media.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

Future Plans

- **Strengthening capacity building initiatives.**
  - **Introduction to skill development courses to all students through implementation of Certificate courses and Bridge courses for slow learners.**
- **Encourage young entrepreneurs among our students by providing opportunities to exhibit their skills**
  - **Strengthening Research promoting sessions by ideation, planning and organizing invited lectures by eminent resource persons in the subject area and proposing fund from national/state bodies**
  - **Adopt measures to implement NEP 2020**