

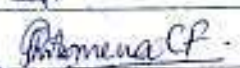


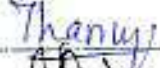



5-6-17

The first meeting of the 16AC began at NAAC Room by invoking the blessings of God almighty. The Manager Rev. Sr. Dr. Paul Rose presided over the function. The main points of discussion were

1. NIRF Ranking of 14<sup>th</sup> position by MHRD in May - Sharing the joy and congratulating 16AC
2. Preparation of Academic Action Plan
3. Departmental year plans, club activities of the year.
4. Orientation programme for the staff members
5. Decision on the improvement of research culture in the campus by faculty as well as by students.
6. Conducting International Yoga Day in College.

The members who attended the meeting

1. Rev. Dr. Sr. Rose Prilla (Provincial Manager) Sr. Anitha
2. Adv. Shaji P. Mathew (PTA Vice President) 
3. Rev. Sr. Rainy (Administrative Officer) Sr. Resiya <sup>Nominer</sup>
4. Rev. Fr. Sr. Molyclare (Vice Principal) 
5. Rev. Fr. Sr. Philosees (Faculty Member) 
6. Mrs. Silpa. Grand (Faculty Member) 
7. Dr. Silpa Alex N (Faculty Member) 
8. Dr. Thany A Mathew (Coordinator) 
9. Dr. Annam Sini (Faculty Member) 

Chair person:

Rev. Sr. Teesa Dominic M



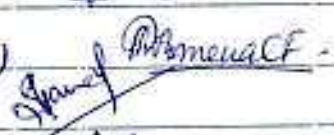



Principal  
Little Flower College  
Guruvayoor

2018-18

5-7-2017 The LOPC meeting was held in the NAAC room. The Manager presided over the meeting. The main points of discussion were

1. Excerpts of Dr. Donn Mary Fernandez's Seminar suggestions and Recommendations
2. Conducting Vayanaalam week Programme
3. Improvement of class room teaching using ICT
4. Talk on Financial Transactions by SIB, Chavakkad.
5. Excerpts of staff orientation seminar to be conducted
6. Eye care camp to be conducted by Dept. of Zoology
7. Environmental Day activities of various Departments
8. Computation

The members who attended the meeting

1. Rev. Dr. Sr. Rose Anitha (Provincial + Manager) Sr. Anitha
2. Pdv. Shaji P. Mathew PTA Vice President (Nominee) 
3. Rev. Sr. Ravi (Administrative Officer) Sr. Daisy
4. Rev. Sr. Molyclaire (Vice Principal) 
5. Rev. Sr. Phitajies (Faculty Member) 
6. Mrs. Silpa Anand (Faculty Member) 
7. Dr. Silma Doleval (Faculty Member) 
8. Dr. Dnnam Sini (Faculty Member) 
9. Dr. Tharuv A Mathew (Coordinator) Tharuv

Chair person

Rev. Sr. Tereesa Dominic M.

Principal  
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22/8/17

The LORC Meeting was held in NAAC room by involving the blessings of God Almighty. The Manager Dr. Rose Dailha presided over the meeting. The main points of discussion are:

1. Condolence to the departed soul of Irin-student of Economics Department.
2. Congratulating newly elected Union Members.
3. Devising the activities to be done by each Department and Students with respect to the Swacha Bharath team visit to our College.
4. Preparing of Reports and other documents ready for the team's visit.

The members attended were

1. Rev. Dr. Sr. Rose Dailha (Provincial Superior and) Sr. Anitha Manager
2. Adv. Shaji P. Mathew (Nominee)
3. Rev. Sr. Raisy (Administrative Officer) Sr. Daisy
4. Rev. Dr. Sr. Moly Clare (Vice Principal)
5. Rev. Dr. Sr. Philofees (Faculty Member) P. Menal P.
6. Mrs. Silpa Dhand (Faculty Member)
7. Dr. Jilna Alex N (Faculty Member)
8. Dr. Ponnas Sini (Faculty Member)
9. Dr. Thanuys Mathew (Coordinator) Theous
- 10.

Chair person. Rev. Sr. Dr. Teeresa Dominic

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2017-18

12-9-17 The 10<sup>th</sup> meeting was held in NAAC room by invoking the blessings of God Almighty. The Manager Dr. Rose Anitha presided over the meeting. The main points of discussion are.

1. Conduct of patron's day programme related activities - Planning
2. Dates of Internal examinations to be conducted
3. The B.Voc. Pharmaceutical Seminar - 'Ceekekulam'
4. Decision to participate in National Institutional Ranking Framework (NIRF) in College Category

The members attended the meeting

1. Rev. Dr. Sr. Rose Anitha (Provincial Superior + Manager) Sr. Anitha
2. DdV. Shaji P. Mallico (Nominee)
3. Rev. Sr. Daisy (Administrative Officer) Sr. Daisy
4. Rev. Dr. Sr. Moly Clare (Vice Principal)
5. Rev. Dr. Sr. Philejess (Faculty Member) Philejess
6. Mrs. Silpa Prasad (Faculty Member) Silpa
7. Dr. Silpa Alex N (Faculty Member) Silpa
8. Dr. Ponniam Sini (Faculty Member) Ponniam
9. Dr. Thanys - A. Mallico (Coordinator) Thanys

Chair Person Rev. Sr. Dr. Theresa Dominic

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2017-18

9/11/17

16th meeting was held in NAAC Room by invoking the blessings of God Almighty. Dr. Rose Anitha, Manager, and Provincial Superior presided over the meeting. The main points of discussion

1. General body meeting to be conducted on 12/11/17
2. Conduct of Blood Donation Camp by NSS and Dept. of Zoology
3. Conduct of internal exam duties and rules regarding - scheme preparation and @ paper setting
4. Conduct of Social Service Day
5. Staff Tour.

The members attended the meeting are

1. Rev. Sr. Dr. Rose Anitha (Provincial Superior Sr. Anitha)
2. Rev. Shaji P. Malleo (Nominee) <sup>and Manager</sup>
3. Rev. Sr. Raisy (Administrative officer) Sr. Raisy
4. Rev. Dr. Sr. Molyclass (Vice Principal)
5. Rev. Dr. Sr. Phitajais (Faculty member) Attenuself.
6. Mrs. Silpa Phand "
7. Mrs. Jilna Alex "
8. Dr. Dmmam Sini "
9. Dr. Thanuja S. Malleo (Coordinator) Thanyu

Chairperson: Rev. Sr. Dr. Treesa Dominic M.

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2017-18

12/17

1600 meeting was held in NASC room by invoking the blessings of God Almighty. Dr. Rose Anitha, Manager and Provincial Superior presided over the meeting.

The main points of discussion

1. Social service day to be conducted on 12/12/17
2. Organizing National Seminar and Book Exhibition by the Depts. of English and Functional English.
3. X'mas celebrations in the College.

The members attended the meeting are

1. Rev. Sr. Dr. Rose Anitha (Provincial Superior & Manager) Sr. Anitha
2. Pdr. Shaji P. Mallew (Nominee) P
3. Rev. Sr. Raisy (Administrative Officer) Sr. Raisy
4. Rev. Dr. Sr. Molydore (Vice Principal) M
5. Rev. Dr. Sr. Philgees (Faculty member) P. Philgees
6. Mrs. Silpa Prasad "
7. Dr. Jilna Alex N "
8. Dr. Annam Sini "
9. Dr. Thanuys. A. Mallew (Coordinator) Tharuys

Chair person Rev. Sr. Dr. Teresa Dominick

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10/1/18.

16 DC Meeting was held in NAAC room by invoking the blessings of God Almighty. Dr. Rose Dnilha, Manager and Provincial Superior presided over the meeting.

The main points of discussion

1. Conduct of College Day Celebrations
2. Conduct of Convocation and Meet Day / Benefactor's Day.
3. Inauguration of New Jubilee Building.
4. Collection of Data for NIRF from Departments.
5. Conduct of internal exams for VI<sup>th</sup> form students.

The members attended the meeting are

1. Rev. Sr. Dr. Rose Dnilha (Provincial Superior & Manager) Sr. Anita
2. Rev. Sr. Shaji P. Mathew (Nominee) SB
3. Rev. Sr. Raisy (Administrative Officer) Sr. Raisy
4. Rev. Sr. Dr. Molydave (Vice Principal) TH
5. Rev. Sr. Dr. Phetojees (Faculty Member) Pranav
6. Mr. Silpa Anand "
7. Dr. Jilna Alex N "
8. Dr. Ponnamm Sini "
9. Dr. Thanuja A Mathew (Coordinator) Thanuja

P. Anand

Chair person: Dr. Teresa Dominic M.



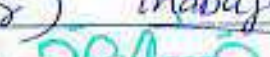
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1/2/18 LORC Meeting was held in NAAC room by invoking the blessings of God Almighty. Dr. Rose Aniliza (Manager and Provincial Superior) presided over the meeting.

The main points of Discussion

1. Conduct of internal exams of 2nd and 4th Sem students from March 19th onwards with common time table
2. Vth sem internal exams to be conducted department wise
3. Dates of Scheme and question paper submission were decided
4. End of meeting of Mrs. Betty, (Attender, Dept. of Physics) on 25th February.

The members attended the meeting are.

1. Rev. Sr. Dr. Rose Aniliza (Provincial Superior <sup>Sr. Aniliza</sup> & Manager)
2. Adv. Shaji P. Mathew (Nominee) 
3. Rev. Sr. Raisy (Administrative Officer) <sup>Sr. Raisy</sup>
4. Rev. Sr. Dr. Holy clare (Vice Principal) <sup>HW</sup>
5. Rev. Sr. Dr. Phitojees (Faculty Member) <sup>Provincial F.</sup>
6. Mrs. Silpa Anand " <sup>Good</sup>
7. Dr. Jilna Alex " <sup>JA</sup>
8. Dr. Ponnamm Sini " 
9. Dr. Thanuys A. Mallu (Coordinator) <sup>Thaouye</sup> 

Chairperson: Rev. Sr. Dr. Teresa Dominic M.



11/3/18

1st meeting was held in NABC room by involving the blessings of God Almighty. Rev. Sr. Dr. Anitha Rose, Manager, Provincial Superior presided over the meeting.

The main points of discussion are

1. Collection of offer letters for NIRE
2. Participation in Study in India Programme
3. Submission of Application for RUSA grant
4. Send off - programme of Teaching and Non teaching staff on 28th March
5. Deciding the dates of Submission of Internal marks

The members attended the meeting

1. Rev. Sr. Dr. Rose Anitha (Provincial Superior and Manager) *Sr. Anitha*
2. Adv. Shaji P. Mathew (Nominee) *Shaji*
3. Rev. Sr. Raisy (Administrative Officer) *Sr. Raisy*
4. Rev. Sr. Dr. Moly Clare (Vice Principal) *Moly*
5. Rev. Sr. Dr. Philojee (Faculty Member) *Philojee*
6. Dr. Vibha Alex *Vibha*
7. Mrs. Silpa Dhand *Silpa*
8. Dr. Binam Sim *Binam*
9. Dr. Thanys & Mathew (Coordinator) *Thanys*

Chairperson: Rev. Sr. Dr. Tresa Dominic M.

*Tresa*  
Principal  
Little Flower College  
Guruvayoor

# Little Flower College, Guruvayur

## Action Taken Report 2017-18

*Following actions were taken in the academic year 2017-18 as per the discussions held during IQAC meetings*

- Prepared Annual Action Plan of departments.
- Conducted a National seminar on the topic Excellence through Quality on 6<sup>th</sup> June 2017.
- Conducted orientation programme for staff by Management.
- Conducted PTWA General Body meeting.
- Measures taken to implement more ICT enabled classes.
- Contacted orientation class on Financial transactions by SIB Chavakkad.
- Participated and Shortlisted in Swachatha ranking 2017 by MHRD.
- Social Service Day conducted.
- Participated in Study in India Programme.
- Participated in NIRF 2018.
- Submitted AQAR, AISHE survey, University Annual Report and Government Administrative report.
- Conducted students Feedback.

*Thasuy*

Dr. Thanuja A Mathew  
IQAC Coordinator



*Treesa Dominic*  
Dr. Sr. Treesa Dominic

Principal