



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Little Flower College Guruvayoor</b>
• Name of the Head of the institution		<b>DR VALSA M A</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>04872556957</b>
• Mobile no		<b>08943775595</b>
• Registered e-mail		<b>lfcollegegvr@gmail.com</b>
• Alternate e-mail		<b>iqac@littleflowercollege.edu.in</b>
• Address		<b>Puthenpalli P O , Guruvayoor</b>
• City/Town		<b>Thrissur</b>
• State/UT		<b>Kerala</b>
• Pin Code		<b>680103</b>
<b>2.Institutional status</b>		
• Affiliated /Constituent		<b>Affiliated</b>
• Type of Institution		<b>Women</b>
• Location		<b>Rural</b>
• Financial Status		<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	Calicut University
• Name of the IQAC Coordinator	Dr Anju S Mattam
• Phone No.	9496234488
• Alternate phone No.	04872556957
• Mobile	9496234488
• IQAC e-mail address	iqac@littleflowercollege.edu.in
• Alternate Email address	anju@littleflowercollege.edu.in
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://littleflowercollege.edu.in/iqac/aqar">https://littleflowercollege.edu.in/iqac/aqar</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://littleflowercollege.edu.in/iqac/iqac-academic-calendar">https://littleflowercollege.edu.in/iqac/iqac-academic-calendar</a>

#### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Three Star	70	2001	22/03/2001	21/03/2006
Cycle 2	A	3.52	2015	03/03/2015	02/03/2020
Cycle 3	A+	3.41	2021	07/09/2021	06/09/2026

**6.Date of Establishment of IQAC** 07/06/2001

#### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	salary	Government	2023	59700903
Institutional 1	scholarships	Government	2023	4681445
faculty	Exam fund	Calicut university	2023	475385

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>	<b>10</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Interdisciplinary paper presentation and knowledge sharing sessions for faculty.		
Conducted Orientation Programme for staff and students.		
Organized a workshop on Research Methodology		
Conducted Faculty Development programme on "Chat - GPT Prompt Engineering"		
Conducted National Seminar on Democracy and minority rights in India - Issues, Challenges and Way forward in association with Institute of Parliamentary affairs, Govt. of Kerala.		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Conduct of IQAC Meetings	IQAC meetings which were regularly held each month ensured effective implementation of various plans for quality enhancement. A total of 10 meetings were held
Feedback System	Feedback was collected from various stakeholders like teachers, parents, well-wishers, alumnae and students and the report was submitted to the Principal and Management
Preparation and Submission of data for academic , University and Governmental Evaluation	1. Preparation and submission of data for Academic Administration Report (AAR), NIRF, AISHE, KIRF2. Annual Report submitted to the Government of Kerala 3. Conducted student satisfaction survey and submitted the analysis report to the head of the institution. 4 Preparation and Submission of AQAR
Organisation of seminars/workshops/ conferences	Interdisciplinary faculty paper presentation sessions were conducted under the title "Reflections and Retrospections" and Workshops, faculty development programmes were conducted in collaboration with clubs, cells and departments of the college.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Staff Council	04/12/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
No	06/01/2025

**15. Multidisciplinary / interdisciplinary**

The very vision of our institution is to be a center for excellence in Education rendering scientific –technological and communicative caliber along with moral, spiritual and eco centric values. All the departments in the college arrange various programmes like seminars, competitions, research forums, exhibitions that incubate multidisciplinary interests. The college is affiliated to the University of Calicut and under the approved syllabi the students are provide open courses where in students majoring in humanities can also have a course in science and vice versa. We encourage the students to think out of the bok and select open courses that are not directly related to their main subject. It is a Choice Based Credit Semester system. All departments provide certificate courses to encourage multidisciplinary learning. All the students in the institution are members of any one among NCC, NSS or CSS which enable them to engage in areas of community service. Multiple entry is possible in the B Voc course. The institution has the best practice of organizing national or international seminars promoting multi disciplinary/ inter disciplinary participation. Every year it releases a multi lingual multi disciplinary research compendium with original research articles.

**16. Academic bank of credits (ABC):**

Being a college affiliated to the university of Calicut, we are waiting for the University to register with ABC. The advantages of the Academic Bank of Credits are known to the institution. It is quite excited about encouraging students to sign up for Swayam courses and NPTEL learning platforms. Every department signs MOUs and participates in collaborative projects with institutions and colleges that offer applications of their pertinent fields. There are various self designed certificate courses for which the faculty are encouraged to design their own curriculum. Apart from this they are also motivated to prepare reading material, e content, online assignments and assessment.

**17. Skill development:**

In alignment with the National Skills Qualification Framework, the institution has started B.Voc courses. At present we have one B Voc course on Tourism and Hospitality Management. This is to enable the

students to take up vocational courses. The institution has a vibrant entrepreneurial skill development club and an institutional innovation council that arranges workshops, seminars, field trips that works positively to enhance entrepreneurial skills. The institution is keen on providing value based education. The college has, Trust in God, Eco-sensibility, Fraternity, Truthfulness and social commitment as its core values. Every curricular, co curricular and extracurricular activity is delivered to the student in such a way as to enable them to imbibe these values. Each department organizes activities in connection with significant days that promote fraternity, eco sensitivity, social commitment, and develop values of love, fraternity, peace, truth, righteous conduct, non violence, and, scientific temper. Certificate courses that enhance the vocational proficiency of students in their respective fields are designed and provided by each department. The departmental activities like seminars, exhibitions and the like are managed and executed by the students thus training them for efficient managerial and organisational skills.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

For the appropriate integration of Indian Knowledge system, the college houses a well maintained History museum which houses a decent collection of items that uncover the regional heritage. The institution makes constant effort to disseminate Indian knowledge system by various means. Through departmental activities every department brings students to close contact to Indian knowledge system pertaining to their respective areas. Some such activities are Vedic mathematic exhibitions and projects by the department of Mathematics, Indian aesthetics and Indian philosophy classes and folk lore clubs by the Language departments, introduction to ancient Indian scientists and ancient Indian inventions by science departments, etc. All the members of the faculty are capable of delivering their content in the bilingual mode. The institution provides Sanskrit as one of the Language option in the undergraduate programmes offered. The college Magazine is multi lingual. The college also has a Research department of Malayalam, which is the regional language of Kerala and also has a vibrant Department of Hindi and Sanskrit.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution carefully monitors, assesses, and achieves both the programme and course outcomes, which serve as an anchor to the development of the students' competence in both academic and extracurricular activities. The students are made aware of

the outcomes expected by every course they take in the beginning of the course in order to keep them focused. Competitions held by various cells and departments help students become more competitive. Each department creates a comprehensive action plan that incorporates ethics and morals into classroom instruction and research forums. Through internal exams, in-class quizzes, assignments, seminars, discussions, and debates, the students are continuously evaluated. Students who perform well in academic and extracurricular activities are encouraged and appreciated by the college. Endowments, rewards, and recognition at merit day, among other things, serve to inspire and appreciate the students.

## 20.Distance education/online education:

Online classes and activities are used as alternatives for offline classes. The institution planned and has started the initial procedures to begin distance courses affiliated to the Sreenarayanaguru Open University.

## Extended Profile

### 1.Programme

1.1	806
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1872
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	512
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>687</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>99</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	<b>55</b>
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	<b>86</b>
Total number of Classrooms and Seminar halls	
4.2	<b>354</b>
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	<b>204</b>
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	



1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is designed to align with the directives of the University of Calicut. A structured and holistic approach is adopted, commencing with the formulation of comprehensive Teaching and Action Plans at the beginning of each academic year, encompassing both academic and extension activities. Induction programs and bridge courses are implemented to facilitate a seamless transition for first-year students, providing foundational support. Instruction is delivered through a blended approach, integrating both online and offline modalities, with supplementary online sessions, doubt clearance forums, and revision classes to reinforce comprehension. Remedial coaching is offered to support slow learners and study materials and reference notes are made accessible as required. Faculty members are actively engaged in curricular enrichment initiatives, both within the institution and at external academic platforms. Departments maintain detailed records of work allotted to faculty, and teachers submit daily class transaction reports to the Head of the Institution at the end of each term, ensuring accountability and monitoring Regular staff council meetings, along with staff and PTWA discussions, are convened to strategize, execute, and assess curriculum implementation. Furthermore, the institution provides a well-resourced library to foster academic enrichment, thereby ensuring a comprehensive and effective educational experience for all learners.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/4a5be754db2061613496ec1e89c8e091.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/4a5be754db2061613496ec1e89c8e091.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar developed by the University of Calicut incorporates a detailed schedule for admissions, commencement of classes, internal assessments, and examinations is strictly followed by the institution. To enhance transparency and accessibility, students are provided with a college calendar that outlines significant events and programs, along with a College Handbook that serves as a comprehensive guide to the various courses and academic

structures. Lesson plans are thoughtfully prepared in line with the academic calendar, enabling faculty to monitor and ensure the timely completion of syllabus coverage. The CIE framework is well-designed, incorporating diverse evaluation methods such as unit tests, assignments, seminars, and projects. The schedule for internal examinations is shared well in advance to facilitate smooth coordination for both students and staff. The CIE process includes the preparation of question papers and evaluation schemes by faculty, which are subsequently reviewed and approved by the Head of the Department (HOD). The results are systematically published following evaluation. To further support academic progress, department-specific parental meetings are conducted after internal examinations to discuss student performance. In adherence to university requirements, internal marks are uploaded to the college website and University portal, ensuring compliance, transparency, and accuracy in the evaluation process.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/83400999e4c88bc3e7c637880413c163.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/83400999e4c88bc3e7c637880413c163.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

37

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1484

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution is guided by core values such as Trust in God, Eco-sensibility, Fraternity, Truthfulness, and Social Commitment (TEFTS). The course on value education and human rights is specifically designed to instil social, cultural, and national values in students, nurturing their sense of ethical responsibility and citizenship. Gender-focused courses are incorporated to raise awareness of gender-related issues, promoting active participation in the advancement of gender equality. Human values such as empathy and professional ethics are further reinforced through targeted programs and initiatives aimed at encouraging social responsibility and ethical conduct among students. To enhance environmental consciousness, the institution organizes events in observance of significant environmental dates such as Environment Day, Ozone Day, and Nature Conservation Day. Students are actively involved in environmental advocacy through various student-led organizations, including NSS, NCC, CSS, Women's Cell, Red Ribbon Club, Bhoomithra Sena Club, and the Franciscan Green Canopy. Additionally, the institution upholds a strict 'Plastic-Free Campus' and 'Eco-Friendly Campus' policy, reinforcing its commitment to sustainability and environmental stewardship. The institution also organizes Social Service Week, an initiative spearheaded by students, which aims to cultivate a sense of social responsibility and a spirit of service within the student body.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

101

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1312

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/elf3a1f4ec9c127f1a6e5ab5613d8377.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/elf3a1f4ec9c127f1a6e5ab5613d8377.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://littleflowercollege.edu.in/feedback/feedback">https://littleflowercollege.edu.in/feedback/feedback</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**686**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**542**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Programs for Advanced and Slow Learners**

The institution upholds a holistic, updated and inclusive educational framework that acknowledges students' diversity of intelligence, learning styles, and abilities. This approach ensures that students are supported and empowered to achieve their potential. By designing curricula, teaching strategies, and support mechanisms to address varied needs, the institution develops well-rounded individuals with critical thinking skills, creativity, and strong ethical values, preparing them to contribute meaningfully to society.

#### General Initiatives:

- Induction Program & Bridge Courses: Facilitate smooth transitions to higher education by addressing knowledge gaps and acclimating students to academic rigour.
- Pre-Knowledge Tests (PKT): Assess students' subject knowledge to identify support needs.
- Mentor-Mentee System: Faculty mentors guide students throughout the academic year.
- Timely Feedback: Constructive feedback promotes self-reflection and continuous improvement.

#### Programs for Advanced Learners:

- Participate in academic competitions, symposiums, presentations, and creative writing programs to foster critical thinking and intellectual growth.
- Engage in research, publish papers, and attend workshops, seminars, and talks for professional development.

#### Programs for Slow Learners:

- Interactive peer learning integrates slow and advanced learners.
- Targeted support includes mentoring, personalised study plans, remedial classes, simplified materials, and answer-writing sessions.
- Regular revision and counselling sessions enhance understanding and performance.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/2712a9f1e5d8dc4147367eb7bf5603ea.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/2712a9f1e5d8dc4147367eb7bf5603ea.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1872	99

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Student-Centric Learning Methodologies

The institution employs student-centric methodologies, recognizing faculty as facilitators guiding active learners through self-directed study, collaboration, and practical experiences within a structured curriculum.

#### Experiential Learning:

- **Curriculum-Integrated Projects:** Practical application of theoretical knowledge.
- **Field Visits:** Real-world exposure enhances practical understanding.
- **Seminars & Assignments:** Develop critical thinking and communication skills.
- **Hands-on Training & Workshops:** The Entrepreneurial Development (ED) club, Career Guidance and Placement cell, and Institute Innovation Council conduct hands-on training programs and workshops, providing focused practical experience and reflection.
- **Extension Programs:** Organized by NCC, NSS, Women's Cell, and various departments to address intellectual and social needs.



### Participative Learning:

- Activities such as debates, quizzes, group discussions, exhibitions, and webinars foster critical thinking and teamwork.
- Students engage in research projects, presentations, and creative performances to demonstrate their understanding.
- Contributions to magazines, idea boards, and PowerPoint presentations enhance creativity and communication skills.

### Problem-Solving Methodologies:

- Internships: Students undertake internships with reputable firms, gaining applied knowledge and practical problem-solving experience in professional settings.
- Mentor-Mentee System: Individualized support through mentorship.
- Well-being Initiatives: Yoga, fitness training, and counselling promote holistic development.
- Skill Development Programs: Orientation programs and soft skill development programs bridge knowledge gaps, build confidence, and enhance communication skills, preparing students for professional success.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/b7b45f7e1c31dfb0e4ca05b351f60621.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/b7b45f7e1c31dfb0e4ca05b351f60621.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution recognizes the critical role of blended learning in the digital age and leverages ICT-enabled tools to enhance the teaching-learning process. These tools not only foster conceptual understanding, student engagement, and knowledge retention but also equip students with essential digital skills.

- Faculty members participate in workshops, orientation sessions, and Faculty Development Programs (FDP) focused on ICT tools to stay updated with emerging technologies.

- The campus is equipped with high-speed Wi-Fi and networked computers to facilitate efficient connectivity.
- Learning Management Systems (LMS) such as Moodle and Google Classroom are utilized by faculty and students for uploading classes, assignments, and reference materials, ensuring accessibility and flexibility in learning.
- Online platforms like Zoom and Google Meet are employed for delivering lectures and implementing student-centric teaching strategies. Additionally, G-Suite accounts are provided to all faculty members.
- Smart classrooms equipped with projectors support interactive and active learning, enhancing cognitive development.
- Faculty employ PowerPoint presentations and e-content to deliver curriculum in a multimodal format, enriching student accessibility and promoting interactive pedagogy.
- Google Forms are widely used for examinations, revisions, evaluations, feedback collection, and assignment submissions.
- Students are encouraged to pursue MOOCs, enabling self-directed and autonomous learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
99	
<b>File Description</b>	<b>Documents</b>
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
29	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
605	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A systematic internal assessment framework facilitates continuous student evaluation throughout the academic year, effectively monitoring academic progress. To ensure transparency and procedural clarity, orientation sessions are conducted for students and parents at the commencement of each academic cycle, elucidating assessment methodologies. The Internal Examination Cell (IEC), guided by the Staff Council, coordinates common internal examinations each semester. Individual departments develop examination instruments, which are then submitted to the IEC. Examinations are subsequently administered under faculty supervision to uphold academic integrity and mitigate instances of malpractice. Complementing these examinations, departments implement regular module-based assessments to reinforce learning and evaluate student comprehension. Assessment modalities encompass both online and offline platforms. Learning Management Systems (LMS), including Google Classroom, are employed for assignment submissions, quizzes, and evaluations. Curriculum-aligned seminars, delivered in hybrid formats, promote interactive learning experiences. Internal grade determination is based on a holistic evaluation of assignment scores, seminar performance, class participation, attendance records, and examination results. Following compilation, internal grade sheets are publicly displayed for student verification, and any discrepancies are addressed before grade submission to the university. Student academic progress is comprehensively documented in report cards, and Parent-Teacher Association (PTA) meetings are convened each semester to facilitate performance review and discussion.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/12b5bcfec6e1b3af864dcc9a270e900.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/12b5bcfec6e1b3af864dcc9a270e900.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination results are disseminated via departmental noticeboards before official submission to the university each semester. The institution employs a three-tiered grievance redressal mechanism, overseen by the Principal, Vice Principal, and Heads of Departments, respectively. The IQAC and Staff Council establish

schedules for examination administration and mark list publication, which are strictly adhered to by all departments. The Internal Examination wing manages all examination procedures. Faculty maintain teacher diaries to document syllabus coverage. Class diaries track its completion. Following evaluation, answer scripts from internal examinations are returned to students with corrective feedback. Students may request re-evaluation and appropriate action is taken. Students with legitimate extenuating circumstances are allowed to undertake retests. Remedial instruction and mentoring sessions are provided to students requiring additional academic support. Assignments and seminars undergo rigorous evaluation with detailed feedback, and resubmission opportunities are offered where appropriate. Classroom performance assessment considers both attendance and active participation in class discussions and activities. Departments and the institution prioritize the provision of constructive feedback to students. Students can submit grievances to their respective class-in-charges, who address them in consultation with the Department Council. After the release of external examination results, the university provides avenues for reevaluation, scrutiny, and improvement.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/d83e959a506cba67bf217335ccf76ed1.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/d83e959a506cba67bf217335ccf76ed1.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution's educational vision is fundamentally grounded in the advancement and dissemination of knowledge, the development of skills through theoretical and practical application, and the betterment of society. Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) for all programs, aligned with the University Grants Commission (UGC) recommendations on higher education reform in India and the University of Calicut's guidelines, are publicly accessible on the institution's website. The institution adheres to a university-prescribed syllabus, which articulates the aims and objectives of both programs and individual courses. The IQAC-organized faculty curriculum enrichment program includes a comprehensive review of program and course outcomes.

Departmental teaching plans are strategically designed to achieve these outcomes. POs and PSOs are communicated to students during the institutional induction program, while COs are disseminated during departmental orientation sessions. Bridge courses also explicitly state course objectives. Faculty members reinforce the objectives and outcomes of their respective courses during introductory classes. Hard copies of the syllabi, containing course introductions, aims, and objectives, are available for reference in the library and departmental offices for both students and faculty.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/1097f06e7a7fb48057415529617a7012.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/1097f06e7a7fb48057415529617a7012.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution employs established methodologies to assess Program and Course Outcomes. Each department develops annual action and tutorial plans at the commencement of each academic year. In addition to classroom brainstorming sessions designed to enhance cognitive skills, students undergo continuous formative assessment. Internal evaluation, conducted within the institution, incorporates seminars, assignments, class tests, and classroom performance metrics. Summative external examinations are administered by the University each semester, with final grades determined by a weighted average comprising 80% external evaluation and 20% internal evaluation. Departments provide remedial instruction to students requiring additional support and facilitate peer learning opportunities. Quizzes, debates, and other course-related competitions are organized by departments to cultivate spontaneity, accuracy in critical thinking, and lateral thinking skills. Students are encouraged to participate in seminars, scholarly lectures, and research forums, both internal and external, to gain practical insights into the application of theoretical concepts. Parent-teacher meetings are conducted to review and discuss student academic progress. Merit-based endowments are awarded to high-achieving students. The institution also provides support for students preparing for entrance examinations to prestigious higher education institutions and various competitive examinations,

including civil service orientation programs and coaching for eligible candidates. The college's Placement Cell facilitates placement drives, resulting in student recruitment by leading national companies. The institution prioritizes academic excellence, professional competency, strong work ethics, and the instillation of humanitarian values.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/ce0e86aa0c3351afea250bba76928cbe.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/ce0e86aa0c3351afea250bba76928cbe.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

553

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/1122b6e0179de627272de6ff226d2629.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/1122b6e0179de627272de6ff226d2629.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://littleflowercollege.edu.in/igac/feedbackanalysis>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects /

**endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides****8**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****0**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil



### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created a vibrant ecosystem centered on innovation, cultivating an environment where creativity and forward-thinking thrive. With a strong commitment to knowledge generation and dissemination, the institution has introduced several initiatives that support both the creation and seamless transfer of valuable insights. State-of-the-art research facilities, collaborative spaces, and mentorship programs provide ample opportunities for new ideas to emerge and develop. The faculty, known for their expertise and leadership in research, actively engage in groundbreaking projects, while students are encouraged to contribute to the intellectual community. Knowledge transfer initiatives at the college are diverse, ranging from hands-on workshops and seminars to partnerships with industry leaders, ensuring that the knowledge generated extends well beyond the campus. This multi-faceted approach not only positions the institution as a leader in innovation but also equips its members with the skills and knowledge needed to make meaningful contributions in an ever-evolving global landscape. By fostering this culture of creativity and collaboration, the college ensures its continued role at the forefront of academic and practical advancements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/de12124d93cfb22c39ae20f3a7deab0a.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/de12124d93cfb22c39ae20f3a7deab0a.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="https://littleflowercollege.edu.in/dep-menu/research-13.html">https://littleflowercollege.edu.in/dep-menu/research-13.html</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college is deeply committed to community engagement, with a variety of extension activities designed to raise awareness about important social issues and promote holistic student development. Throughout the year, these initiatives make a meaningful impact on both students and the local community. Notable events include the International Day Against Drug Abuse, Sasthrasametha, a PPT presentation competition for higher secondary students, and a science expo. We also organize Christmas celebrations at Aruvi Rehabilitation Center and Thanal, along with a blood donation camp and awareness programs on drug abuse. The college actively participates in environmental initiatives, such as Energy Conservation Day, the Puneet Sagar Abhiyan, and regular cleaning drives at the beach and railway station. Additionally, programs like World AIDS Day awareness, International Yoga Day celebrations, and an "Avoid Plastic" campaign highlight the college's dedication to fostering social consciousness and responsibility. These activities reflect our institution's commitment to not only academic excellence but also to shaping socially responsible individuals who actively contribute to the well-being of society.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/979899a2008643c06918f46593f2d636.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/979899a2008643c06918f46593f2d636.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from**

**Government/ Government recognized bodies year wise during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

29

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1422

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

52

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college maintains a sophisticated infrastructure to support academic and non-academic pursuits. The 18.18-acre campus features state-of-the-art facilities, including: - Departments and administrative block - Library, canteen, and leisure tower - Health center, homeo clinic, and hostel - Fitness center, indoor stadium, and tennis court - Auditorium, conference halls, and computer center - Research center, chapel, and residential complex - Museums and spacious classrooms The campus is equipped with 186 MBPS leased line internet connectivity, intercom facilities, and a public address system. To maintain our infrastructure, we have implemented policies such as: - Constructing new buildings for new courses - Promoting spiritual growth in our college chapel - Maintaining a clean campus with proper waste disposal - Upgrading technological resources to enhance teaching and learning - Ensuring spacious and well-maintained classrooms and recreational spaces

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/bdd2ed4368c48919a353af063ecb60b3.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/bdd2ed4368c48919a353af063ecb60b3.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As the College believes in maintaining an equal balance of curricular and extracurricular activities, there is always an extra effort to create a space for enhancing cultural peace, mutual understanding, and fraternity among the students. Campus facilities provide enough and more opportunities to the students for flourishing their skills in all aspects.

Facility

Area / Size

Year of Establishment/Set Up

User Rate (%)

Auditorium

9577 Square feet

1980

100

Cultural Incubation Centre

1119 Square feet

2000

100

Multi-Purpose Indoor Stadium

- Total

3721 Square feet

Established on 1986

Renovated on 2020

- Basket Ball Half Court

1131 Square feet

Established on 1986

Renovated on 2020

100

- Table Tennis Board

1

Established on 1986

Renovated on 2020

100

- Badminton Court

880 Square Feet

Established on 1986

Renovated on 2020

100

- Kabaddi Mat

2021

100

Synthetic Tennis Court

7200 Square feet

2020

100

Tennis Court

2838 Square Feet

1955

100

Kabaddi Area

3781 Square feet

2021



100

Archery Area

10 Cent

2005

100

Archery Equipment

Recurve Bow - 1 Indian Bow - 1 Compound Bow - 1

2005

100

Fitness Centre

1414 Square feet

2010

100

Yoga Centre

1297 Square feet

2021

100

Ball badminton Court

3100 Square Feet

2005

100

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/232515ba3a5f4c980a6a2dc95db83778.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/232515ba3a5f4c980a6a2dc95db83778.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/cb4068c22302e775aefa9f563fa17085.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/cb4068c22302e775aefa9f563fa17085.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

296

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Little Flower College Library, situated in the Heritage building, spans 5743.45 square feet. It comprises the Arts Library (3273 sq. ft.), Science Library (2015.97 sq. ft.), and e-Resource area (454.48 sq. ft.), accommodating 200 students. The library features 51 reading tables, 159 bookshelves, and newspaper browsing facilities. Operating hours are 8:30 am to 5 pm on weekdays and 9 am to 4 pm during vacations. The library is closed on Sundays and government holidays. The library is fully automated with KOHA ILMS software (version 17.11.10.000), installed in 2018. This software provides a user-friendly interface for searching documents and checking issue status. Web-OPAC enables remote access for users. The library offers various services, including: - Open Access System - Reading club (AURA) - Book exhibitions and orientation programs - E-resource facilities - Reprographic facilities - Reading promotion activities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://littleflowercollege.edu.in/Library/">https://littleflowercollege.edu.in/Library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

191

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Little Flower College prioritizes staying up-to-date with the latest technology to provide students with a cutting-edge learning experience. To achieve this, the college regularly updates its IT facilities, including WiFi. The college has invested in a high-speed 186 MBPS leased line internet connectivity, ensuring seamless and reliable access to online resources. The campus is fully WiFi-enabled, allowing students to access the internet from anywhere. To ensure the WiFi network remains secure and efficient, the college conducts regular audits and upgrades. This includes updating WiFi access points, firewalls, and network security software. The college also provides students with access to advanced computer labs, equipped with the latest software and hardware. Additionally, the college offers online resources and digital libraries, further enhancing the learning experience. By maintaining state-of-the-art IT facilities, Little Flower College provides students with the tools and resources needed to succeed in today's technology-driven world.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/974f2f834db8f09e7e79892d49d8f1c5.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/974f2f834db8f09e7e79892d49d8f1c5.pdf</a>

#### 4.3.2 - Number of Computers

204

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

52.848

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution's development plans and initiatives align with the college's motto and vision, focusing on long-term goals. The organizational structure, led by the Management and governing body, comprises the Principal, IQAC, Staff Council, and Education Council. This hierarchy facilitates the delegation of duties and responsibilities, ensuring excellence in policy implementation. Departmental meetings are conducted to guarantee the availability of physical, academic, and support facilities for curricular and extracurricular activities, striving for exceptional quality. Recommendations from these meetings are forwarded to the Staff Council, IQAC, and Principal as needed. To maintain essential facilities, the college employs permanent and temporary staff in various categories, overseen by the College Bursar. Focus areas include: - Infrastructure and equipment maintenance - Calibration and repair of lab equipment - Replacement of irreparable items - Campus cleanliness - Green initiatives, such as tree maintenance and irrigation These measures ensure our campus remains a clean, green, and well-maintained environment conducive to learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/bc5a89689266e48f828cb8a815cac464.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/bc5a89689266e48f828cb8a815cac464.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

714

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

161

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://littleflowercollege.edu.in/initiativesdetail/college-initiatives">https://littleflowercollege.edu.in/initiativesdetail/college-initiatives</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1872

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1872

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

78

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

197

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

30

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

16

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution gives prominent focus to student centric activities and the participation of students in the administrative, co-curricular and extracurricular activities. Being one among the 400

affiliated colleges under the University of Calicut, the usual practice is to elect student representatives in the parliamentary format as permitted by the University. The College union election was held on November 8 in the parliamentary mode and a batch of smart and versatile students were elected as the college union office bearers. The office bearers diligently plan and execute the various aspirations of the students and also plays a major part in promoting the institutional vision and mission. The Chairperson also holds a position in the IQAC team thus taking part in the quality initiatives of the institution. Student representation is mandatory in various clubs and councils and other bodies like Departmental Associations, Library Club, Hostel Committee etc. The National Cadet Corps and the National Service Scheme units also form commanding student bodies in co-curricular and extracurricular activities. The special days like Freshers' day, social and College Day provide to refinement talents of our students. Department of Physical Education provides opportunities for the students to take part in sports activities at various levels.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/0c42efb3943057e78a97d8289929c78f.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/0c42efb3943057e78a97d8289929c78f.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

40

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumnae Association of the College is one of the solidest investor units that supports and assists the institution in all activities. We have a strong and large number of alumnae all over the world. The association offers ordinary, Life and Patron memberships for the outgoing students and the faculty of the College. The Annual Reunion of Alumnae both in the department and in the College are fixed as 26th January every year at 2 p.m. The expertise of the Alumnae in their chosen field of success comes handy to implement some projects of their capability within the campus for the benefit of the current students. The usual alumnae contributions include Merit Day prizes and technical instruments in order to motivate for attaining a golden goal in academic level. High achievers are invited to inspire the present students through orientation programmes and aspiring talks.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/alumnae.html">https://littleflowercollege.edu.in/alumnae.html</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is dedicated to realizing its founders' goal, which prioritizes women's equality. With a thorough and creative approach to education, its goal is to equip women for success in the modern world. The institution wants to become a Centre for Excellence by emphasizing education, technical and scientific progress, ethical and spiritual concepts, and environmental consciousness. Its goal is to encourage women who live up to the fundamental Little Flower Values, which include social awareness, brotherhood, honesty, environmental conscience, and trust in God. In order to raise a generation of socially engaged future citizens, its primary goal is the empowerment of women, which is backed by strategic planning in both academic and extracurricular domains. The institution promotes decentralized governance, giving distinct units the independence required for efficient accountability and responsibility in accomplishing their goals.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/a26b0e5ffa3f0641f543845e7105e8f3.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/a26b0e5ffa3f0641f543845e7105e8f3.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has adopted decentralization and participatory management from the beginning, achieving decentralized governance by granting autonomy to its institution units. This model seeks to foster responsibility and accountability, enabling units to perform their responsibilities efficiently. At the operational level, the institution maintains a team-oriented culture that values mutual respect and integrity in its operations. A collaborative schedule enables the community to work together towards achieving their

goals. The IQAC, in partnership with the principal, staff council, and Education Council, strategically organizes the academic year. The principal shapes the yearly work allocation by outlining the duties and responsibilities of the personnel through interactions with several authorities. In addition to actively working with the principal and making a substantial contribution to the College Council, the heads of departments are responsible for assigning, overseeing, and evaluating tasks. Departmental meetings provide a forum for talking about how to divide up the workload, evaluating employee performance, putting remedial measures in place, and creating action plans for future growth. The university has about 65 Committees, Cells, Units, and Clubs devoted to promoting co-curricular, extracurricular, and extension activities in addition to its administrative and academic duties.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/c5679553dcf8129d580ed09da22f500e.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/c5679553dcf8129d580ed09da22f500e.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Little Flower College has a meticulously planned five-year development strategy, incorporating stakeholder input to address long-term needs and changing conditions. The annual action plan focuses on implementing initiatives that support continuous growth and improvement, with priority given to both short- and long-term objectives. Strategic planning emphasizes enhancing infrastructure to meet global standards, ensuring the institution's expansion and competitiveness.

A key highlight is the comprehensive renovation of the college library, a vital academic resource. The project has expanded floor space to accommodate additional study areas and resource sections, while modern designs improve lighting, ventilation, and insulation for user comfort. An enhanced digital library now provides access to thousands of e-books, journals, and databases, alongside an updated and reorganized collection of books and periodicals for easier navigation. Dedicated sections for rare books, archives, and subject-specific materials have been added. Accessibility upgrades include redesigned entrances, pathways, and a new lift for individuals with

disabilities.

The renovation project has transformed the library into a modern, accessible, and sustainable space that supports diverse learning styles, fosters collaboration, and inspires innovation. These initiatives underscore the college's commitment to creating an advanced, inclusive, and enriching academic environment for students and faculty alike.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/3bbadb0463f2469b39c914b4021e0cd7.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/3bbadb0463f2469b39c914b4021e0cd7.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College prioritizes participative management, ensuring efficient assignment of duties and responsibilities through a well-structured governance model. The Governing Body, comprising the Manager, Principal, Vice Principal, Junior Superintendent, and three senior teaching staff members, oversees this system. The Manager delegates authority to the principal, who acts as the liaison between the College, affiliated university, government, and other institutions, ensuring smooth operations and institutional growth. The Internal Quality Assurance Cell (IQAC) leads internal quality improvement efforts. The Junior Superintendent oversees administrative operations, ensuring efficiency, while department heads manage and guide departmental activities. Intellectual resources are effectively managed by the Grade I Librarian and assistants. The College Union fosters student participation, self-expression, and personal growth, while ministerial and supportive staff ensure smooth operations. Teachers play a consultative role in curriculum design, teaching, evaluation, and extracurricular activities. The Parent-Teacher Association (PTA) and alumni actively support, monitor, and facilitate institutional events. An active broadcasting system keeps the College informed through notices, announcements, and meetings. This collaborative governance structure ensures effective functioning, fostering growth, participation, and operational excellence across all levels.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/19da47309204534105816efc9720932b.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/19da47309204534105816efc9720932b.pdf</a>
Link to Organogram of the institution webpage	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/e7ea78c7ef4f6d55e43953fe59f33932.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/e7ea78c7ef4f6d55e43953fe59f33932.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution values its faculty and ministerial staff as invaluable assets, actively fostering their professional and personal success. Staff wellness initiatives include regular health check-ups, fitness programs, and orientation sessions to ensure their physical and mental well-being. Leisure and bonding activities, such as staff tours and luncheons, enhance the work atmosphere and camaraderie.

Research endeavours are financially supported, and scholarly achievements are recognized and promoted. A faculty welfare association provides support during unexpected crises, ensuring a supportive and inclusive environment. The institution fosters a



sense of belonging, viewing its faculty and staff as lifetime members of the Little Flower Family. This bond extends beyond retirement through ROSA, a benchmark for successful post-retirement welfare initiatives. To create a vibrant and cohesive community, significant occasions like Principal's Day, Guru Vandanam Day, and the annual Staff Day are celebrated with enthusiasm. Staff members' active participation in events, tours, and banquets further strengthens the institution's spirit of teamwork. By promoting motivation, counselling, and wellness programs, the management ensures a healthy and fulfilling work environment, fostering a resilient, supportive, and joyful community. This approach highlights the institution's dedication to nurturing and celebrating its staff, ensuring their continued growth and success.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/40e577a504ce13f5beb454c4413d17ef.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/40e577a504ce13f5beb454c4413d17ef.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

17

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The College employs a self-appraisal system to encourage faculty self-evaluation, focusing on research, consulting, extension, teaching experience, qualifications, and evaluation duties. Confidential student feedback is integrated to enhance the process, promoting professional growth through discreet suggestions for improvement. The institution emphasizes timely completion of

academic and extracurricular tasks, as well as the effective handling of major and minor projects. Faculty participation in development programs, including refresher courses and orientations, is highly valued. Ministerial staff performance is also evaluated, with guidance provided to address any shortcomings. The system ensures comprehensive assessment and continuous improvement of academic and ministerial personnel. The Internal Quality Assurance Cell (IQAC) plays a key role in monitoring institutional operations, identifying strengths and weaknesses, and fostering growth through academic and administrative audits. Additional evaluation tools include the Screening Committee's promotion assessments, teacher handbooks maintained by faculty, and student journals overseen by class monitors. These interconnected systems promote introspection, professional development, and institutional effectiveness, contributing to the timely and efficient completion of tasks while fostering an environment of continuous improvement.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/iqac/feedbackanalysis">https://littleflowercollege.edu.in/iqac/feedbackanalysis</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Junior Superintendent's Finance and Accounts Department, the Governing Body, IQAC, Staff Council, Purchase Committee, and others work together to oversee financial resources. Every department, club, unit, cell, and library in the college autonomously determines and prepares its own annual budget. The Principal and Staff Council then offer these combined requirements to the Governing Body, guaranteeing a comprehensive and well-coordinated approach to financial planning and distribution. Funds are dispersed by the Bursar following appropriate entry in the stock register and Principal review, which is done independently by the Governing Body after consulting with relevant authorities. As required by the regulations, the college conducts both internal and external academic and administrative audits using the AAA framework. The Deputy Director of Collegiate Education in Thrissur and the Indian Audit and Accounts Department in Thiruvananthapuram conduct external audits. In order to ensure a comprehensive financial analysis and

standard compliance, the management also performs an annual internal audit, assisted by a chartered accountant assigned by the manager.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/6c2cbf731ca3b700031ac24bb94a1b58.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/6c2cbf731ca3b700031ac24bb94a1b58.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2116266

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a Grant-in-aid Minority Institution with UGC funding and NAAC certification, the College relies heavily on State Government funding while adhering to national and state financial policies. It actively participates in the NAAC-UGC-Paramarsh program, supporting accreditation efforts in non-accredited colleges, with additional funding from the Ministry of Human Resources through the CPE fund. To enhance campus facilities and infrastructure, the College strategically leverages local political support, utilizing MLA and MP funds for projects such as printer installations. This diversified funding approach ensures financial stability and growth. UGC-funded programs like B.Voc and Community College initiatives, focused on skill and vocational training, further benefit the institution and its students.

Resource management is enhanced through an internal audit system led

by the management, ensuring optimal allocation and prioritization of financial and material resources. This strategic approach strengthens the institution's commitment to social intervention and educational quality. To address funding shortfalls, the management takes proactive steps to minimize delays in college activities, ensuring uninterrupted delivery of high-quality education. These efforts underscore the College's dedication to resource optimization, infrastructure development, and societal impact through education and community programs.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/16dc41a913947fc5a2b21eb2832aef0b.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/16dc41a913947fc5a2b21eb2832aef0b.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### FACULTY QUALITY SUSTENANCE PROGRAMME

Through a combination of three strategies at the institutional, departmental, and personal levels, IQAC has been instrumental in the institutionalization of quality assurance measures over the years. Through active engagement in a variety of platforms at national and international venues, the college guarantees faculty members comprehensive support, both financial and qualitative, to improve their academic qualifications. Faculty members are encouraged when their personal achievements are appropriately acknowledged at the merit day event. They are also urged to connect with quality initiatives, which will promote ongoing enhancements to the learning environment and help the institution progress as a whole.

### RESEARCH INITIATIVES FOR THE INSTITUTION

According to the IQAC, the main goals of research are to improve the teaching-learning process and personal enrichment. There has been much discussion on the promotion of faculty enrichment through postdoctoral and doctorate opportunities. Under the direction of the IQAC vision, the principal and management urge each department to prepare faculty members for early research entry with the goal of quickly establishing Research Centres under each department. Through

monthly interdepartmental paper presentations called "Retrospections and Reflections," the institution promotes information sharing and provides a forum for friendly discussion and idea exchange.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/702fb7131dc0ed9f8684727c460bebb2.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/702fb7131dc0ed9f8684727c460bebb2.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

With the IQAC leading the charge in introducing staff and students to new pedagogical approaches using accessible technology, the institution actively supports technology-enhanced teaching and learning. In order to increase the accessibility and adaptability of the teaching-learning process, the college launched its Moodle Platform and YouTube channel using a variety of resources. This proactive strategy demonstrates the dedication to changing with the demands of education. The IQAC took on the task of forging international and domestic partnerships in order to increase institutional prominence. The college actively promoted Memorandums of Understanding with strategically significant institutions in recognition of the diverse student body. The goal of this program was to increase the college's national and worldwide awareness. In retrospect, the institution has continuously maintained a high standard of instruction, guaranteeing pupils' smooth transition into the bigger learning environment.

File Description	Documents
Paste link for additional information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/e6391b571bdde7b771340172cc768700.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/e6391b571bdde7b771340172cc768700.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);**

**A. All of the above**

**Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://littleflowercollege.edu.in/college/publications">https://littleflowercollege.edu.in/college/publications</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Since 1955, the institution has prioritized empowering women through education and holistic development in its semi-rural setting. This commitment is evident in initiatives fostering gender equity and preparing women to face life's challenges with confidence.

Curricular activities promote awareness and empowerment through an audit course on gender studies, certificate programs focused on women's empowerment, and value education classes to instill ethical and social values. Co-curricular initiatives, led by the Women's Cell, include awareness campaigns, training sessions, gender equity programs, health and well-being initiatives, career-oriented skill development, entrepreneurial training, and professional enrichment activities.

The institution ensures safety and well-being with measures like CCTV cameras, entrance security, identity cards, a movement register, and active committees including the Anti-Sexual Harassment and Anti-Ragging Cells. Additional support includes a homeopathy



clinic, hostel facilities, and assistance from Guruvayoor Temple Police for safer travel.

Psychological counseling is readily available, complemented by mentorship for academic and personal support. Common rooms feature comfort stations with incinerators, napkin vending machines, e-toilets, a leisure tower, and refreshment halls. Water coolers ensure hydration across campus.

With facilities like a library, seminar halls, sports infrastructure, and a fitness center, the institution creates a supportive environment dedicated to gender equity and women's empowerment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/74a1fef300c0d49d5ae9b8fa7fb99d13.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/74a1fef300c0d49d5ae9b8fa7fb99d13.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/3e3acd79d8873f4ffbde53facaa95226.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/3e3acd79d8873f4ffbde53facaa95226.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management



The College actively promotes sustainable environmental practices, prioritizing efficient waste management. Efforts begin with reducing waste by adopting reusable banners and non-disposable items for events.

**Solid Waste Management:** The institution ensures systematic segregation of waste with dedicated bins for biodegradable and non-biodegradable materials placed across the campus. Dry waste is sold to scrap dealers, while paper waste is recycled through the FIAT Mission.

**Liquid Waste Management:** Wastewater is repurposed for irrigating a coconut grove with over 1,200 trees, minimizing wastage.

**Biomedical Waste Management:** As an Arts and Science College, the institution avoids generating biomedical waste, ensuring compliance with eco-friendly practices.

**E-Waste Management:** E-waste is systematically collected and handed over to Clean Kerala Company every alternate year for responsible disposal.

**Waste Recycling Systems:** Biodegradable waste is converted into manure using a bio-bin digester and a biogas plant. Rainwater is harvested in a large pond, sustaining the groundwater table in and around the campus. The aquaponic technique further enhances resource efficiency.

**Hazardous Chemicals and Radioactive Waste:** Hazardous laboratory waste is securely disposed of in deep pits with preventive measures against leaching, ensuring environmental safety.

These comprehensive strategies highlight the College's unwavering commitment to environmental sustainability.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore**

A. Any 4 or all of the above

**well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution demonstrates its unwavering commitment to fostering an inclusive environment that celebrates and accommodates cultural, regional, linguistic, communal, socioeconomic, and other diversities. Academic inclusiveness is achieved through reservation of seats for SC, ST, OBC, PH, and other disadvantaged communities as**

per government and university regulations. A comprehensive seven-day induction program acclimates first-year students to institutional policies and nurtures a sense of belonging and confidence. Initiatives such as bridge courses, remedial teaching, personal counseling, and peer learning address the diverse intellectual needs of students.

Efforts to promote socioeconomic and regional harmony include enforcing uniform dress codes and prohibiting gold ornaments to minimize visible disparities. Scholarships, fee waivers, and financial aid support economically disadvantaged students, while infrastructural provisions like ramps, special washrooms, and scribes ensure inclusivity for differently-abled individuals. The institution's altruism extends through engaging in social upliftment programs, such as constructing houses for the needy, supporting tribal colonies, and visiting marginalized communities.

Cultural and communal harmony is celebrated through vibrant observances of festivals like Onam, Christmas, and Kerala Piravi, alongside holidays for local events. Linguistic harmony is cultivated through events like Hindi Day, International Mother Language Day and Reading Week, promoting cultural literacy and accessibility.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Established in 1955 with a vision to empower women through education, the institution has consistently prioritized nurturing socially conscious and accountable individuals committed to building a better India. To instill constitutional values, rights, duties, and responsibilities, the institution organizes observances of national commemorative days such as Independence Day, Republic Day, Gandhi Jayanti, Kargil Vijay Diwas, Constitution Day, and Human Rights Day. These celebrations honor pivotal historical events, inspire patriotism, and shape students into responsible citizens.

Significant global and societal issues are addressed through the

observation of days like the Day Against Child Labour, Refugee Day, Hiroshima-Nagasaki Day, and the International Day for the Eradication of Poverty. Complementing these are awareness initiatives on intellectual property rights, anti-drug campaigns, and national seminars on constitutionalism and human rights.

Practical engagement is fostered through blood donation drives, social service activities, and eco-friendly initiatives beyond campus, enhancing students' sense of civic responsibility. Tribute events for martyrs, such as the Pulwama attack, deepen national solidarity. Enrichment programs on life skills, value education, and ethics, incorporated into the curriculum, reinforce a commitment to personal integrity and social accountability, ensuring that students and employees alike embody the values, rights and duties of responsible citizens enshrined in the Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/409123f5e58296d5a50d4068a05ab16f.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/409123f5e58296d5a50d4068a05ab16f.pdf</a>
Any other relevant information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/e169bd56801325a353740d000c1a3490.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/e169bd56801325a353740d000c1a3490.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution ardently observes a plethora of national and international significant and commemorative days, embodying its commitment to nurturing socially responsible, culturally enriched, and environmentally conscious individuals.

Patriotic days such as Independence Day, Republic Day, Kargil Vijay Diwas, Gandhi Jayanti, Constitution Day, and Human Rights Day serve to instill a deep sense of nationalism and civic responsibility in students. Days honoring gender equity, including Malala Day, International Day for the Elimination of Violence Against Women, and International Women's Day, underline the institution's unwavering dedication to fostering inclusivity and equality.

Social awareness is heightened through the commemoration of days like World Day Against Child Labour, International Justice Day, and Hiroshima-Nagasaki Day, which sensitively address global and local societal issues. Celebrations such as Sanskrit Day, Hindi Day, and Kerala Piravi exemplify an enduring commitment to linguistic and cultural preservation, while traditional festivals like Onam and Christmas promote communal harmony.

Environmental consciousness is cultivated through observances such as World Environment Day, International Ozone Day, and Earth Day, aligning with the institution's eco-centric practices. Wellness initiatives are further emphasized on days like International Yoga Day, World Suicide Prevention Day, and World AIDS Day, ensuring holistic health and wellbeing among stakeholders.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Entrepreneurial and Social Initiatives

**Objectives:** To empower students by fostering social sensitivity and economic independence.

**Context:** The institution emphasized energy conservation, waste management, and career-oriented training along with social sensitization programs to equip students with practical knowledge and life skills.

**Practice:** Entrepreneurial skills were fostered through workshops on LED bulb assembly by the Physics Department, tailoring sessions by the ED Club, and skill development programs by the Career Guidance Cell and other departments. Activities like Social Service Day celebrations, star distribution, and exhibitions encouraged innovation. Students also visited old-age homes, centers for the disabled, and volunteered for the visually impaired.

**Evidence** Several students launched startups, reflecting the program's success in fostering entrepreneurial spirit. Students also developed empathy toward differently-abled individuals and greater social awareness.

**Problems Encountered** Limited funding required resource optimization to sustain programs.

### 2. Franciscan Green Canopy

**Objectives:** To foster sustainable living and environmental stewardship.

**Context:** The initiative aimed to instill ethical responsibility toward the environment and society.

**Practice:** Students participated in cleaning drives, tree planting, and greening municipal areas through the Sneharamam project, promoting ecological awareness.

**Evidence** The program created greener spaces and instilled eco-friendly habits.

**Problems Encountered** Funding constraints limited activities but did not hinder progress.

File Description	Documents
Best practices in the Institutional website	<a href="https://littleflowercollege.edu.in/college/bestpractices">https://littleflowercollege.edu.in/college/bestpractices</a>
Any other relevant information	<a href="https://littleflowercollege.edu.in/upload/pdf_upload/6c927c23cdfbcf4865043f4b015ce081.pdf">https://littleflowercollege.edu.in/upload/pdf_upload/6c927c23cdfbcf4865043f4b015ce081.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The transformative initiative Madhyam- Kaushal Prajnya, spearheaded by the Department of Multimedia, exemplifies the institution's commitment to digitalized women empowerment, establishing it as a hallmark of progressive education. Recognizing the boundless potential of women in the creative domain, the institution envisioned a future where gender barriers dissolve, paving the way for enterprising careers in multimedia and vocational courses. Through skill enhancement and exploration of diverse fields, the department equips students with advanced career opportunities complemented by foundational degrees. Offering both undergraduate and postgraduate programs, the department boasts a state-of-the-art Media Centre and a fully equipped recording suite, designed to nurture a forward-thinking student community.

To bridge theoretical knowledge with practical excellence, the department regularly organizes workshops, webinars, and creative competitions, fostering innovation. Students extend their expertise to community-centric and entertainment-focused productions,



garnering accolades at national and state levels for their exemplary endeavors as photo designers, video editors, and channel creators. These achievements underscore the department's role in crafting proficient professionals while upholding the institution's mission to empower women in contemporary media. High course outcomes and successful placements, including roles in prestigious national and state channels as freelancers, substantiate the institution's vision of nurturing trailblazers in new-age media.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. **Pursuit of Autonomous Status:** The institution intends to initiate the process for attaining autonomous status by preparing and submitting the necessary application to the relevant authorities.
2. **Modernization of Library Infrastructure:** Comprehensive renovation and upgrading of the library facilities are planned to create a more conducive and resourceful academic environment for students and faculty.
3. **Establishment of an Advanced Examination Control Room:** A state-of-the-art, fully equipped Examination Control Room will be developed to ensure seamless coordination and execution of examination-related processes.
4. **Enhanced Induction Program for Freshers:** A restructured and more impactful induction program will be introduced to provide incoming students with a comprehensive understanding of institutional values, programs, and support systems.
5. **Introduction of Excellence Awards:** An Excellence Award will be instituted to recognize and celebrate the academic achievements of meritorious higher secondary students, fostering a culture of scholastic excellence.
6. **Annual Open House Initiative:** The institution plans to organize an Annual Open House, offering higher secondary students an opportunity to explore the campus, familiarize themselves with available programs, and experience the institution's academic ethos firsthand.