



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		LITTLE FLOWER COLLEGE, GURUVAYUR
Name of the head of the Institution		Sr. Dr. Molykutty M Kaniampady
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04872556957
Mobile no.		9995080639
Registered Email		lfcollegegvr@gmail.com
Alternate Email		lfcg@uoc.ac.in
Address		Puthenpally P O
City/Town		Guruvayoor, Thrissur Dst
State/UT		Kerala
Pincode		680103
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	HITHA PAULSON
Phone no/Alternate Phone no.	04872556957
Mobile no.	9562287652
Registered Email	lfcollegegvr@gmail.com
Alternate Email	hitha.paulson@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://littleflowercollege.edu.in/pages.php?page=135
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.littleflowercollege.edu.in/pages.php?page=143

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.52	2015	03-Mar-2015	02-Mar-2020
1	Three Star	70	2001	22-Mar-2001	21-Mar-2006

6. Date of Establishment of IQAC	07-Jun-2001
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National seminar on	25-Jun-2018	100

Transforming the Higher Education Institutions into Potential Hubs of Excellence	1	
orientation programme on Office Administration and E-Tendering in Higher Education Institutions	19-Jan-2019 1	50
State level seminar on Digital Learning and Production: Massive Open Online Courses	28-Jan-2019 1	100
interdisciplinary faculty paper presentation sessions	18-Sep-2018 3	75
One Day Workshop OnEMPOWERING TEACHERS WITH DIGITAL SOLUTIONS	21-Mar-2019 11	100
Implementation of MIS system in college	21-Mar-2019 5	200
Awareness programme on Digital Banking	11-Dec-2018 1	750
Academic Audit	25-Jun-2018 1	150
Unnath Bharath Abhyan Project	02-Jul-2018 12	1800

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	FIP SALARY	UGC	2018 1	6162759
INSTITUTION	UBA	UGC	2018 1	50000
Institution	CPE	UGC	2016 5	11400000
Institution	community College	UGC	2018 1	2500000
Institution	E Toilet	MLA Fund	2018 1	1700000
Institution	College Bus	MP Fund	2018 1	1400000
Zoology department	Wetland Day Celebration	KSCSTE	2018 1	17000

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Proposal for Autonomy ,RUSA funding and Implementation of Management Information System	
Taken steps for the appointment of permanent teaching and non teaching staffs:11 permanent non teaching staff s appointed, implementation of Malayalam Research center and establishment of Community College.	
Participation in NIRF 2019 and External Academic Audit	
Training sessions for teachers, non teaching staffs and students.	
Upbringing Research culture through Interdisciplinary Paper presentation by Faculty and through implementation of Little Flower Incubation center	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Achiving autonomy Status	Vice Principal and IQAC Coordinator attended the orientation programme for colleges aspiring for autonomy status on Feb 19 at Bangalore. Submitted application for Autonomy on March 19
Proposel for RUSA fund	Submitted the Institution Development Plan and Finance proposel to RUSA on June 19

Campus automation through MIS	Purchased and implemented a campus automation software on March 19
Training to staff members in new technologies	conducted training for teachers in MOOC and for Non teaching staff in E Tendering during January 19
Orientation for third cycle of accreditation	Orientation session on new framework of NAAC and External academic audit was conducted. Dr Selvam from Bishop Heber College Trichy led the sessions
Initiation of Research Centers	A new research center in Malayalam Language and Literature started.
Initiation of Skill oriented Courses	Skill oriented diploma courses on Horticulture and Tally started under the community College. New skill oriented Add on courses where also initiated
Programmes related to self sustainability and women emancipation	Driving classes, yoga, digital training etc. are organized regularly during week days.
Organizing National and International Seminars academic and research progress	Supported conducting various Seminars and workshops both national and international Level. faculty paper presentation sessions conducted.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Staff Council</td> <td style="text-align: center;">29-Oct-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Staff Council	29-Oct-2019
Name of Statutory Body	Meeting Date				
Staff Council	29-Oct-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	24-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	We have implemented the Management information system in March 2019. Attendance, Feed back , Student management and Faculty management are the modules currently operational.				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Every academic year begins with a meeting to evaluate the previous academic year and to plan for the next year. An action plan is prepared department wise by planning out various activities under academics, academic extension and social extension. IQAC team consolidates the activities and prepares a yearly college plan. Department staff meetings, General staff meetings, IQAC meetings and Staff council meetings regularly evaluate the implementation of action plan. Remedial coaching and Bridge programmes add on to the effective curriculum delivery. Teachers maintain teacher's diary and Class leaders maintain class diary for effective curriculum documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
An Introduction to Biodiversity	...	14/08/2018	25	..	Knowledge of Animal Diversity of State
...	Tourism And Hospitality Management	01/09/2018	50	tourisam related ente rprenerial skill	tourisam related ente rprenerial skill
....	accounting and taxation	15/10/2018	12	development of Accounting skills	Accounting skills
Certificate course in Nanoscience and nanotechnology	...	02/07/2018	30
certificate programme in Python Programming	...	02/07/2018	30	skill to develop softwares	programming skill
Vegetable gardening and mushroom cultivation	...	01/03/2019	40	helps in crop cultivation and sale of mushroom	crop cultivation
....	horticulture _community college	15/10/2018	12	scitific crop cultivation and crop production	crop cultivation and production
Medical Lab	...	02/07/2018	43	focuses on	Medical Lab

Chemistry				lab chemistry techniques	Skills
language skill development	02/07/2018	30	language skill development	language proficiency
Hand embroidery	02/07/2018	35	designing skills and sale of designed fabrics	hard work skills
Healthcare Management	...	07/01/2019	30	...	Development of Personal Hygiene Inculcate awareness on Health, Hygiene and communicable disease in family and Society
DTP	...	18/06/2019	30	Self Employability Journalism	Self Employability Journalism
...	SMART ACCOUNTING	10/07/2018	12	Accounting	Accounting Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Malayalam Language and Literature	25/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Botany	04/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	490	163

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value and Moral Education Programme	02/07/2018	1800
Advanced Skill Aquisition	02/03/2019	25

Programme by State
Government

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	54
MA	economics	7
BA	Multimedia	52
MSc	Chemistry	21
MSc	Botany	20
MSc	zoology	21
BA	Economics	54
MA	Multimedia	12
BSc	Computer Science	33
BCA	Computer Applications	26
BVoc	Tourisam and Hospitality Management	48
BVoc	Pharmaceutical Chemistry	29

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college follows an effective feedback mechanism by collecting feedback from various stakeholders like students, parents, teachers, alumni and employers. Towards the end of an academic year students and teachers are given feedback forms to express their views confidentially. A SWOC analysis is also carried out. During the class wise PTA meeting or on general PTA meet parents are circulated with parent feedback form. Alumni evaluate the college during general alumni meet. Feed backs are taken from Employers also. Every year one of the departments takes up the duty of feedback analysis. The consolidated feedback report is send to the principal for further evaluation and corrective measures. By the end of 201819 academic year college automated the feedback process .

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	41	2609	41
MA	English	20	376	15
BA	Functional English	29	135	20
BA	Malayalam	29	324	22
MA	Malayalam	20	373	20
BA	History	61	1740	61
BA	Economics	62	2394	62
MA	Economics	12	135	9
BA	Multimedia	29	88	10
MA	Multimedia	20	177	17
BSc	Mathematics	48	1445	43
MSc	Mathematics	20	472	18
BSc	Botany	38	2415	38
MSc	Botany	10	396	10
BSc	zoology	36	2735	36
MSc	Zoology	11	410	11
BSc	Chemistry	43	1864	42
MSc	Chemistry	12	457	12
BSc	Physics	30	221	30
BSc	Computer Science	36	658	36
BCA	Computer Application	29	328	26
BCom	Commerce	50	1316	50
MCom	Commerce	16	383	16
BVoc	Pharmaceutical Chemistry	50	99	35
BVoc	Tourisam and hospitality Managemnet	50	60	13

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1655	233	60	15	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
102	102	7	29	8	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors are trusted counsellors or guides who can be helpful in so many ways. Student mentoring is an integral part of a college. For the effective implementation of this programme, the teachers are assigned with students from their departments at an average ratio of 1:19. The mentors meet their mentees regularly during activity hours and form a bond between the students. They perform academic evaluation of the students and guide them accordingly. Needy students are directed to the college counselling cell. Teachers meet the student's parents once in a year. Weak students are identified and are directed to the remedial coaching session/student support programme in the college. Along with department mentoring sessions, students with good academic skills are guided through the Walk With a Scholar programme of the state government. Students are getting professional internal and external mentoring sessions through this programme.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1888	102	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
102	102	0	50	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Sr. Mollykutty M Kaniampady	Principal	Bharat Siksha Ratan Award
2019	Dr. Lali Thomas Kotturan	Associate Professor	Sathguru Award
2018	Sr Lovely Jacob	Assistant Professor	Selfless service as resource person at the Thrissur Diocese for the past three years
2018	Justin P G	Assistant Professor	Selfless service as resource person at the Thrissur Diocese for the past three years
2018	Silpa Anand	Assistant Professor	The best 30 poems prize in the national level

			Wingword poetry competition
2018	Teresa J Heloise	Assistant Professor	Flair Scholarship by Govt of Kerala
2018	Dr. Arun Thomas M	Assistant Professor	State level Award in Research Fellowship for publications instituted by Kerala State archives
2018	Sr Sheeba A C	Assistant Professor	Doctorate in Malayalam from MG University
2019	Moly P P	Assistant Professor	Doctorate in Chemistry from Calicut University
2019	Justin P G	Assistant Professor	Doctorate in Sanskrit from Rashtriya Sanskrit Sansthan, New Delhi
2019	Dr. Sr. Sheeba A C	Assistant Professor	Guideship in Malayalam from University of Calicut
2019	Dr. Shaijy C Muringathery	Assistant Professor	Guideship in Malayalam from University of Calicut
2019	Dr. Annam Sini	Assistant Professor	Guideship in Malayalam from University of Calicut
2019	Dr. Shobitha Joy	Assistant Professor	Guideship in Malayalam from University of Calicut
2018	Jeena Mariot Xavier	Assistant Professor	Flair Scholarship by Govt of Kerala
2018	Philomina C F	Assistant Professor	Guideship in Mathematics by University of Calicut
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BSc	BSc Mathematics	6th semester	29/03/2019	18/05/2019
BSc	Chemistry	6th semester	29/03/2019	18/05/2019
BSc	Botany	6th semester	29/03/2019	18/05/2019
BSc	Zoology	6th semester	29/03/2019	18/05/2019
BSc	Physics	6th semester	29/03/2019	18/05/2019
BSc	Computer Science	6th semester	29/03/2019	18/05/2019
BCA	BCA	6th semester	29/03/2019	18/05/2019
BA	English	6th semester	29/03/2019	16/05/2019
BA	Functional English	6th semester	29/03/2019	16/05/2019
BA	History	6th semester	29/03/2019	16/05/2019
BA	Economics	6th semester	29/03/2019	16/05/2019
BA	Malayalam	6th semester	29/03/2019	16/05/2019
BA	Multimedia	6th semester	29/03/2019	16/05/2019
BCom	BCom	6th semester	20/03/2019	06/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation has a major role in semester based education. Students performance in choice based credit system is evaluated on various parameter. Class tests are conducted regularly by the teachers . Internal and Model exams are conducted for each class. Dates for the same are informed through the academic calendar prepared at the beginning of the year. Retests are conducted for those students who are unable to attend the exams due to valid reasons like sickness, NCC, NSS, sports and other activities. Assignments on each paper are given to students and encourage them for online submission. Seminars on various topics are also evaluated on CIE. Project presentations, viva voce and quiz are also the part of continuous evaluation. Attendance is given due weightage in internal evaluation as per university rules. Lab papers are evaluated based on rough records , student involvement etc...

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Based on the Action plan received from the departments and in reference to the University academic calendar, the college prepares the yearly Academic Calendar. It conveys the date of commencement of semesters, model exam dates, internal mark publishing dates and semester end dates. Staff council follows up the schedules and make necessary changes if needed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

www.littleflowercollege.edu.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
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			examination		
MSCZOO	MSc	ZOOLOGY	11	10	90.91
MCOM	MCom	COMMERCE	19	19	100
BSCMAT	BSc	Mathematics	52	46	88.46
BSCCHEM	BSc	Chemistry	37	32	86.49
BAENG	BA	ENGLISH	42	37	88.09
BAHIS	BA	HISTORY	49	41	83.67
BAECO	BA	ECONOMICS	57	43	75.44
BAFENG	BA	FUNCTIONAL ENGLISH	18	16	88.88
BAMAL	BA	MALAYALAM	18	11	61.11
BAMUL	BA	MULTIMEDIA	13	12	92.31
BSCBOT	BSc	BOTANY	38	33	86.84
BSCZOO	BSc	ZOOLOGY	35	30	85.71
BSCCS	BSc	COMPUTER SCIENCE	33	28	84.85
BSCPHY	BSc	PHYSICS	36	32	88.88
BCA	BCA	COMPUTER APPLICATIONS	27	23	85.19
BCOM	BCom	COMMERCE	56	51	91.07
MAENG	MA	ENGLISH	15	14	93.33
MAMAL	MA	MALAYALAM	11	10	90.91
MAECO	MA	ECONOMICS	11	9	81.82
MAMUL	MA	MULTIMEDIA	11	9	81.82
MSCCHE	MSc	CHEMISTRY	12	11	91.67
MSCMAT	MSc	MATHEMATICS	18	16	88.89
MSCBOT	MSc	BOTANY	11	11	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.littleflowercollege.edu.in/pages.php?page=146>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on "Industry life: Expectations and Realities	Department of Computer Science and Applications	10/08/2018
state level Seminar on Internet of Things	Computer Science and Applications	31/01/2019
KSCSTE sponsored State level seminar on "A review on Wetlands" in connection with world wetland day celebration	Zoology department	06/02/2019
National Seminar on 'SPACE SCIENCE AND NANO SCIENCE'	Physics	11/10/2018
National Seminar on Lives Unmapped: Representations of the Refugee	English	26/07/2018
Regional Workshop on On and Of Theory	English	05/11/2018
Regional seminar on Utharadhunikatha Kavitha Sahithyathil	malayalam	09/07/2018
National seminar on The Plural Trends of Renaissance in Literature Social Construction	malayalam	25/01/2019
Regional Workshop on The methods and Rules of Scripting Workshop	multimedia	10/10/2018
Regional workshop on Photography and Lighting	multimedia	30/10/2018
International film festival on Refugee	multimedia	27/07/2018
Workshop on Methodology of Writing Local History	History	08/03/2019
dept of Multimedia in collaboration with Vimukthi Mission made a short film Idamurivu as a part of anti drugs awareness campaign	Multimedia	05/02/2019
state level short film production against harassment of women.	Multimedia	05/02/2019
Regional Seminar on IPR	Zoology	24/01/2019
Regional seminar on IPR	Botany	24/01/2019
National seminar on Intellectual Property Rights	History Political Science	24/01/2019

Workshop on Quantitative techniques and Data Analysis using IBM SPSS	Department of Economics and Commerce	24/10/2018
National Seminar on India's Current Economic Scenario prospects and challenges	Department of Economics	08/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Little Flower Incubation Centre	Chem Skill	Department of Chemistry	Paper bag, Candle making, Umbrella making, Floor mat making	Women Empowerment	17/06/2019
Little Flower Incubation Centre	LED bulb making	Department of Physics	07/06/2019
Little Flower Incubation Centre	Prakrithi Vermi Compost	..	Prakrithi Organic Manures	Women Empowerment	17/10/2018
Little Flower Incubation Centre	Media Centre	..	Video Editing	Multimedia Programmes	01/12/2018
Little Flower Incubation Centre	Media Centre	..	Logo Making	Multimedia Programmes	03/01/2019
Little Flower Incubation Centre	Green Girl	Department of English	Eco Friendly Sanitary Napkin Production	Women Empowerment	17/06/2019
Little Flower Incubation Centre	Skill Set	Department of History	Paper pen and Dream Catcher Production	Women Empowerment	28/06/2019
Little Flower Incubation Centre	Earn a Living	Old Students Association of Economics	Office File Making	Women Empowerment	09/10/2018
Little	Unnathy	Faculty	Hand	Women	18/06/2019

Flower Incubation Centre		Economics	Embroidary	Empowerment	
Little Flower Incubation Centre	PenmaZero Investemnt Industry	..	Soaps and Detergents	Women Empowerment	12/06/2019
Little Flower Incubation Centre	Mushroom cultivation	Mangement	Healthy Mushrooms	Women Empowerment	25/03/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	3	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	2	1
International	Chemistry	1	4
International	Malayalam	2	4
International	History	2	4
International	Statistics	1	0
International	Economics	1	4
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	6
Malayalam	7
Sanskrit	3
Zoology	1
History	4
Computer Science	1
Statistics	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	0	1	6
Attended/Seminars/Workshops	15	29	75	70
Presented papers	8	12	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Post flood water resources survey on Kadapuram panchayath	NSS	4	50
A helping hand to old age home	NSS	4	50
Awareness class on dealing with HIV patients	NSS	4	50
Cleaning of KSRTC Bus stand, Guruvayoor	NCC	4	50
Cleaning of Old Age Home, Guruvayur	NCC	4	50
Cleaning of Govt Hospital Chavakkad	NCC	4	50
Social Service Week Celebration	College Social Service Club	100	1800

Swap stall: collected plastic wastes and exchanged things made from used materials	NSS	4	50
Plant adoption programme	NSS	4	50
Awareness Programme on anti Narcotics Day	NSS	4	50
Honoring of Doctors on Doctors Day.	NSS	4	50
Eco Friendly File Making Programme	NSS	4	50
Health Camp in collaboration with Primary Health Centre	NSS	4	50
Awareness talk on "Environment conservation and waste management" to students of St.Fransis U.P.S. Vadakkekka	Maths Department	7	50
Survey of shops at Vadakkekka Panchayat	Maths Department	7	25
Creative awareness programme on the topic UNITY for the schoolchildren at Vadakkekka	Chemistry Department	5	25
Swachatha awareness programme at Vadakkekka Survey - "cleanliness and waste management in shops"	Chemistry Department	5	30
Celebrated X'mas with the marginalised - labours from other states	History Department	4	50
visit to old age homes and orphanages	all departments	100	1800
Visit and helping hands to the homeless people in the slum at Chagramkulam	Economics	4	60

Blood Donation camp	zoology and NSS	10	100
Flood disaster Survey	NSS	5	30
Observing Mental Health Day at rehabilitation centre, Charisma madam, Poovanchira.	NSS	5	40
run for Unity Rally	NSS	5	70
adopted 5 villeges and variuos programmes like cleaning, skill development trainings, surveys, significant day celebrations, collection of plastic waste conducted	Unnanth Bharath Abhyaan Committe	100	1800
Disaster Management at Flood Relif Camp at Thope stadium Thrissur	NCC	1	50
Participated in "Pusthakakkooda" initiation to rebuild the libraries of the flood affected schools.	NCC	1	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Participation in Biological Data Collection in various wards for the preperation of the People Biodiversity Register(PBR) of Guruvayur Muncipality	Appreciation Certificate	Guruvayur Muncipality	10
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

Swachh Bharat	Chemistry Department	Survey - "cleanliness and waste management in shops"	4	40
Swachh Bharat	college	Campus cleaning on all tuesdays	100	1800
Aids Awareness	NSS	Awareness class on dealing with HIV patients	3	30
SHUCHITHWA MISSION	NSS	SHUCHITHWA MISSION CLEAN VILLAGE	4	50
Clean Campus	NSS	cleaning Roads and surroundings out side the campus	4	50
Post Flood cleaning	NSS and Guruvayur Municipality	cleaning of Flood Affected areas	4	60
Aids Awareness	NSS	Positive Speaking on HIV	3	45
Aids Awareness	NSS	Aids awareness rally	3	60
SHUCHITHWA MISSION	NSS	distribution of stickers with instruction for reduced use of plastic and increased eco friendly living measures.	2	20
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	nil	nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research oriented	Research Presentations	RDA Jaipur	01/07/2018	30/06/2019	English Department

Academics Oriented	Books Fest	Green Books	01/07/2018	30/06/2019	English Department
Academics Oriented	Books Fest	DC Books	01/07/2018	30/06/2019	English Department
Academics Oriented	Books Fest	Penta Books	01/07/2018	30/06/2019	English Department
Academics Oriented	Books Fest	Mathrubhumi Books	01/07/2018	30/06/2019	English Department
Academics Oriented	Books Fest	Minerva Books	01/07/2018	30/06/2019	English Department
Academics Oriented	Books Fest	Cosmo Books	01/07/2018	30/06/2019	English Department
Academics Oriented	Books Fest	Logos Books	01/07/2018	30/06/2019	English Department
Student Project	BSc Project	Ociuz Technologies, Thrissur	01/08/2018	28/02/2019	Computer Science and Computer Application Department
Student Project	BSc Project	Jazz solutions Thrissur	01/08/2018	28/02/2019	Computer Science Department
Student Project	BSc Project	ATEES Industrial Training	01/08/2018	28/02/2019	Computer Science and Computer Application Department
Academics	MSc Project	University of Calicut, Tenhipalam, Calicut	01/03/2019	31/05/2019	Zoology Department
Academics	MSc Project	Kerala Veterinary and Animal Science University, Mannuthy, Thrissur district, Kerala	01/03/2019	31/05/2019	Zoology Department
Academics	MSc Project	Zoological Survey of India (ZSI), Kozhikode	01/03/2019	31/05/2019	Zoology Department
Academics	Internship	Asianet Cable Vision	08/04/2019	25/05/2019	Multimedia Department
Academics	Internship	VCV	02/04/2019	14/05/2019	Multimedia Department
Academics	Internship	Aitrich	08/04/2019	16/05/2019	Multimedia Department

Academics	Internship	Wish Media Consultant	01/10/2018	10/11/2018	Multimedia Department
Academics	Internship	4u Thrissur Channel	11/04/2019	22/05/2019	Multimedia Department
Academics	Internship	GreenLeaf Creative Media	11/04/2019	22/05/2019	Multimedia Department
Media Production	Short Film Production	Lime Media	20/03/2019	25/03/2019	Multimedia Department
Media Production	Documentary Production	Tau Vision Channel	17/08/2018	25/08/2018	Multimedia Department
Academics	MSc Project	VSSC, Trivandrum	01/03/2019	31/05/2019	Chemistry Department
Academics	MSc Project	University of Calicut	01/03/2019	31/05/2019	Chemistry Department
Academics	MSc Project	NIT, Kozhikode	01/03/2019	31/05/2019	Chemistry Department
Academics	MSc Project	Kerala veterinary and animal sciences university college of dairy science and technology, Mannuthy	01/03/2019	31/05/2019	Chemistry Department
Academics	MSc Project	St. Josephs college (Autonomous), Irinjalakuda	01/03/2019	31/05/2019	Chemistry Department
Academics	MSc Project	GEC, Thrissur	01/03/2019	31/05/2019	Chemistry Department
Academics	MSc Project	University of Calicut	01/03/2019	31/05/2019	Chemistry Department
Academics	Project, Expert Lectures, Seminar Participation	The Kerala Historical Research Society	05/06/2019	31/12/2019	History Department
Academics	BVoc Internship	Rajah Charitable Medical Trust	05/04/2019	18/05/2019	BVoc pharmaceutical Chemistry
Academics	BVoc Internship	Ansar Hospital, Perumpilavu	04/05/2019	20/05/2019	BVoc pharmaceutical Chemistry
Academics	BVoc Internship	Bismi Hitech Laboratory	22/04/2019	22/05/2019	BVoc pharmaceutical Chemistry

Academics	BVoc Internship	Hayath Hospital	17/04/2019	17/05/2019	BVoc pharmaceutical Chemistry
Academics	BVoc Internship	Mary Immaculate Mission Hospital	01/05/2019	15/05/2019	BVoc pharmaceutical Chemistry
Academics	BVoc Internship	Premier Laboratory	01/04/2019	30/04/2019	BVoc pharmaceutical Chemistry
Academics	BVoc Internship	Taluk Hospital, Kunnankulam	27/04/2019	25/05/2019	BVoc pharmaceutical Chemistry
Academics	BVoc Internship	Sukapuram Hospital	26/04/2019	24/05/2019	BVoc pharmaceutical Chemistry
Academics	BVoc Internship	Polyclinic , Thrissur	01/05/2019	15/05/2019	BVoc pharmaceutical Chemistry
Academics	training Incubation Centre History department	World Air Holidays , Kunnankulam	05/06/2019	31/12/2019	Students related to Incubation training in brochure preparation
Academics	Intership BVoc	Alhind Tours and Travels Malappuram	23/07/2018	23/08/2018	BVoc Tourism and Hospitality Management
Academics	Intership BVoc	Alhind Tours and Travels Thrissur	23/07/2018	23/08/2018	BVoc Tourism and Hospitality Management
Academics	Intership BVoc	Dtpc Thrissur	23/07/2018	23/08/2018	BVoc Tourism and Hospitality Management
Academics	Intership BVoc	Ann Maria Tours and Travels Kochi	23/07/2018	23/08/2018	BVoc Tourism and Hospitality Management
Academics	Intership BVoc	World Air Tours and Travels Kunnankulam	23/07/2018	23/08/2018	BVoc Tourism and Hospitality Management
Academics	Intership BVoc	Akbar Travels, Kuttipuram	23/07/2018	23/08/2018	BVoc Tourism and Hospitality Management
Academics	Intership BVoc	Akbar Travels, Kodungaloor	23/07/2018	23/08/2018	BVoc Tourism and Hospitality

					Management
Academics	Internship BVoc	Movementor Destination	23/07/2018	23/08/2018	BVoc Tourisam and Hospitatlity Management
Academics	Internship BVoc	Space Travels	23/07/2018	23/08/2018	BVoc Tourisam and Hospitatlity Management
Academics	Internship BVoc	Cox and Kings, Edapilly	23/07/2018	23/08/2018	BVoc Tourisam and Hospitatlity Management
Academics	Internship BVoc	Trinity Air Travel Tours Pvt Ltd	24/01/2019	04/02/2019	BVoc Tourisam and Hospitatlity Management
accemics	Training related to Open course paper historical Tourisam	World Air Holidays , Kunnamkulam	05/06/2019	31/12/2019	Open Course Students in History Department
Project Work	MSc Project	KFRI, Peechi	01/03/2019	31/05/2019	MSc Chemistry Students
Project Work	MSc Project	CUSAT	01/03/2019	31/05/2019	MSc Chemistry Students
Project Work	MSc Project	RD Division, Kancor Ingredients LTD, Angamaly , Ernakulam	01/03/2019	31/05/2019	MSc Chemistry Students
Project Work	MSc Project	Electroplati ng Metal Finishing Division CSIRCECRI	01/03/2019	31/05/2019	MSc Chemistry Students
Project Work	MSc Project	Sree Neelakanta G ovt.Sanskrit College, Pattambi	01/03/2019	31/05/2019	MSc Chemistry Students
Project Work	MSc Project	Kerala Agricultural University	01/01/2019	11/02/2019	MSc Botany Students
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
Malabar Coconut Agri Farm, Pavarty	04/07/2018	Community College	30
Links Bussiness School, i campus, puvathur	04/07/2018	Community College	25
Paulson Rojan Charttered Accountents , Thrissur	04/07/2018	Community College	25
Kerala Agricultural University, Vellanikkara, Thrissur	11/02/2019	MSc Botany Project	6
Kerala Agricultural University, Vellanikkara, Thrissur	28/02/2019	MSc Botany Project	5
Sivadham super market, Banargy nagar Mammiyoor	20/11/2018	startup Prakrithi Organic manure	37
Palayoor Nursery , chavakad	04/07/2018	Community College	30
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
60	61

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	17.11.10.000	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
e-Journals	6000	0	0	0	6000	0
CD & Video	1508	0	25	0	1533	0
Library Automation	1	500000	0	0	1	500000
Text Books	60730	1411641	50	85340	60780	1496981
Reference Books	5654	607180	0	0	5654	607180
e-Books	3135000	5000	0	0	3135000	5000
Journals	71	120905	0	0	71	120905
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	247	173	0	16	0	11	34	0	13
Added	5	0	0	0	0	4	1	30	0
Total	252	173	0	16	0	15	35	30	13

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Multimedia Studio	http://www.littleflowercollege.edu.in/department.php?department=22

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	124444	15	1691013

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The efficient and systematic utilisation of physical, academic and support facilities are ensured by the college management. College maintains a master stock register and departments maintains a department stock register. The distribution of laboratory, library, sports, electronics and physical equipments are verified annually. Sports facilities are open to all staff and students. Library works as per the govt guidelines and Library committee ensures its smooth working. Staffs are assigned to each class room for maintenance. The availability of technical staff ensures proper maintenance and utilisation of IT equipments.

<http://www.littleflowercollege.edu.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	fee concession	46	903000
Financial Support from Other Sources			
a) National	EGRANTZ from central govt ,state scholarships and Marubeni India Meritorious Scholarship	227	1017080
b)International	nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	02/07/2018	114	college
Language Lab	02/07/2018	60	English Department
Bridge Courses	03/09/2018	112	college
Yoga	03/09/2018	20	college
Driving	01/10/2018	24	Prathinja Driving School, Chavakad
Interior Decoration Course	03/09/2018	25	college
Personal Counselling	02/07/2018	150	college
Mentoring	02/07/2018	1800	college
Jewellery Making	26/03/2019	30	ED Club and Malayalam Dept
Hand embroidery	23/10/2018	35	ED Club and

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Purpose of life-gearing up for a successful career external mentoring session for WWS Students by TN Jagdeesh Kumar	0	30	0	0
2019	Interview skills external mentoring session for WWS Students by Mr Rajesh T, Time Education	0	30	0	0
2019	session on Competitive examinations by Jomy P L	30	0	0	0
2019	session on Career Planning by Jomy P L	0	30	0	0
2019	Civil service introduction class by Mr Shejith E, Masters Entrance Coaching	30	0	0	0
2019	career counseling by department of Chemistry	0	2	0	0

2018	PSC coaching by department of Economics	0	44	0	0
2018	Net Coaching Malayalam	8	0	0	0
2018	IT Job orientation Programme by career club	0	192	0	0
2018	General Awareness on Career oppertunities after graduation	0	1800	0	0
2018	Prerecruitme nt training programme by TCS for Computer Science and Application Students	0	150	4	0
2018	Carrer guidance class on CMA by Bineesh Enamakkal for BCom Students	0	40	0	0
2018	career possi bilities of studying Economics	0	60	0	0
2019	Career guidance class by Jomy P L	0	102	0	0
2018	Net Coaching in English	15	0	6	0
2019	Awareness class on Competitive Exam(MCA Entrance Test)	65	65	21	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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3

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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Stroxx Technologies	50	5	Carmal College, Green Leaf Company Calicut, IPS Cohing center Calicut, Salsabeel Central School Mundur, Extree Media Ernakulam, St. Thomas HSS Vallachira	100	8
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	21	BSc Computer Science	Computer Science	IIIT TVM, Govt Engeneering College TCR, Calicut University, St. Thomas College TCR, Vidhya Eng College TCR	MCA, MSc
2019	27	UG, PG Botany	Botany	Centre for pg studies in social work Calicut University, DCS school of management studies, Vagamon, Govt Victoriacollege, Palakkad, LF college, GVR, M.E.S. Kalladicolle	MSc, Medical coding, DMLT, BEd, Mphil

				ge, Mannarkkad, Mercy College, Palakkad, Sacred Heart College, Thevara, SNC college, Nattika	
2019	33	UG, PG Chemistry	Chemistry	Central University, Rajasthan, Stella Maries, Chennai, Calicut University, Christ College, Bangalore, CIPET, Kalamassery, SNGS College, Pattambi, St. Mary's College, Thrissur, S.N. College, Nattika, Carmel College, Mala, St. Marys College, Sulthanbathery	MSc, BEd
2019	15	UG, PG Economics	Economics	...	MA, BEd
2019	19	UG Functional English, PG English	Functional English	...	MA, BEd
2019	22	UG History	History	Govt College, Kuttanellur, Malabar christian college kozhikode, Carmel college mala, UNIVERSITY OF CALICUT, MALAYALAM UNIVERSITY, THIRUR, LF	MA, BEd

				COLLEGE, GVR,GOVT COLLEGE, PUL LUTT,ANSAR TRAINING COLLEGE FOR WOMEN,MO College for teacher education	
2019	27	UG PG Maths	Mathematics	LF College, Guruvayoor,S t.Thomas College ,Thrissur,SN College, Nattika,PSMO College, Malappuram, Sakthan Thampuram College, Thr issurSt.Jose ph B.Ed Training College, Pavaraty,Mar Osthatheos Training College, Peu mpilavu,Ansa r TrainingCo llege,Perump ilav	MSc , BEd, PGDCA
2019	28	UG Physics	Physics	LF,Guruvayoo r,SRM Instit ute,Kattanka lathur,MES C ollege,Ponna ni,ST.Thomas College,Thri ssur,Indira Gandhi College of Arts and Science, Kot hamangalam,M .E.S Keveeyam Col lege,Valanch ery,Mother C ollege,Peruv allor,Holy Grace Academ y,mala,S HCo llegeChalaku dy	MSc, BEd

2019	28	UG PG ZOOLOGY	ZOOLOGY	Vimala College Thrissur, Hindhusthan College, Coimbatore, LF College, Guruvayur Sree Neelakanda Govt. Sanskrit college, Christ college, Irinjalakuda, University of Calicut, St. Thomas College, Thrissur, MES, Ponnani, KUFOS, Panangad, Maha Jubilee Training college	MSc , BEd
2019	37	UG English	English	..	MA BEd
2019	8	BA Multimedia	Multimedia	SH College, Thevara, LF College, Guruvayur	MA Film Studies, MA Multimedia, PG Diploma
2018	4	Bvoc Tourisam	BVoc	MES ARTS AND SCIENCE COLLEGE , PERINTHALMANNA, PATRIOT EDUCATIONAL INSTITUTION, THRISSUR, KITS, TRIVANDRUM	MBA, MTHM, IDI AM
2019	30	BCom	Commerce	Sree Krishna college , Calicut university, Profinz institute, BC academy , St. Mary's college, Wisdom college, Aryabhatta college, MD College, Pazhanji, Kerala Varma college, St. Thomas college,	M.com, MBA, CMA, ACCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	20
NET	17
SET	3
GATE	1
CAT	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Eco friendly beauty Competition	college	30
best student teacher	college	15
debate , quiz , speech, poster, ppt competitions on relevent topic	college level	1000
Collage competition in connection with World Olympic Day 23rd June 2019	college level	5
Talent seek programme of first years	college level	500
Annaul Sports Day	college	1800
Arts Day	college	1000
Malayali Manga Competition	College	25
Investment in Teenage Girls, Our Future Asset PPT competition on 11/7/2018	college	25
Quiz on General Economic theories and policies	intercollegiste	20
IT Fest Texvicos 19 by department of Computer Science and Applications	intercollegiste	150
talent seek programme of first year students	college	500

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	All India Interuniversity Tournament Archery Indian round third	National	1	0	760627016808	Anandi T M
2019	All India Interuniversity Tournament Ball Badminton second	National	1	0	470097152724	Rajisha V K

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College Union is the main student administrative body in the college with elected student representatives led by the student Chairperson. The union includes 2 university union councillors, which ensures the students representation in university administrative body. Other than the 9 executive members in union there will be batch representatives. The college union have a staff advisor to guide them in their ventures. Almost all the major activities in a college like arts day, sports day, college day, preparations to Dzone and Interzone competitions of university are organised by college union. This year college union played a major role in the flood relief programmes initiated by the college after the major flood attack in Kerala. Other than college union, every department is having an association with an elected association secretary. Departmental activities are organised by the corresponding associations. Various clubs , cells , NCC, NSS and IQAC have students representatives at the executive team.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5000

5.4.3 – Alumni contribution during the year (in Rupees) :

286840

5.4.4 – Meetings/activities organized by Alumni Association :

The annual public meet of the alumni association was held on 9th March 2019.

Students from various departments participated in the meeting. Alumni contributed chairs to the auditorium, Solar Street Lights, Bench and Desk to Classrooms, Book shelf to Library, Sound system to auditorium and renovated the Alumni sponsored Garden. various departments conducted departmental alumni meet. A gathering of Alumni under Assisi Province was also conducted on 14th July 2018. More than 100 alumni of Little Flower College working under various institutions of Assisi Province Thrissur participated in the gathering.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The following bodies ensures the decentralization and participative management in the college: College Development Council, PTA, academic staff council, Student Council, IQAC , Planning Board, Purchase Committee, Building Committee, Library Committee, Account Management, Examination Council, Grievance and redressal committee. Committees are formed at the beginning of every academic year. The concerned committees plan and coordinate the activities of the college. The groups meet regularly and discuss various matters related to planning, execution and review. All matters related to the college are put forth in front of the concerned group and decisions are taken. Thus all the stake holders are having an important role in the college management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Faculties participate actively in giving suggestions to the various academic bodies of the university. Bridge courses are offered to the first year students to fill the gap between their plus two education and graduation. Self designed add on courses are offered by each of the department to equip students with more subject skills.
Teaching and Learning	Teachers and students are introduced to the new possibilities in online education system. A workshop on MOOC was conducted to give insight about the possibilities in online education. Teachers enrolled and completed online refresher courses under ARPITH scheme. Students started enrolling for online courses and some of them attained certificates. the Schemes like remedial system , Bridge courses, WWS and SSP ensures quality learning outcome.
Examination and Evaluation	Examinations are conducted as per university rules and regulations. Continuous evaluation techniques based on assignments, seminars, quiz,

	internal test etc... implemented effectively.
Research and Development	Teachers are supported with FIP programmes and funds are provided by the institution for research seminar participations and presentations. Interdisciplinary paper presentation sessions by teachers inculcated new research ideas among teachers. The college research publication Erudition ISBN:9788193864647 published in March 2019 is a compilation of research papers by our faculty.
Library, ICT and Physical Infrastructure / Instrumentation	College library comprises of a collection of more than 60000 books supported with NLIST. Seven new class rooms were added last year to meet the academic needs. 29 ICT enabled classrooms and 8 smart rooms ensures quality infrastructure facilities in the college
Industry Interaction / Collaboration	College maintains an effective collaboration with various industries and organizations. This year college signed new MOUs with various industries for the effective implementation of community college curriculum. New startups and incubations were also started in collaboration with industry partners.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All the planning and development activities are computerized. Almost all the official communications are done electronically and various circulars , reports, applications are submitted online.
Administration	Administrative procedures are partially computerized. Electronic mode of communication and report generation ensures better decision making and review.
Finance and Accounts	Finance and Accounts section is partially computerised.The payments are done electronically and the accounts are prepared through Tally.
Student Admission and Support	Student admission procedure is completely automated by the university. Student admission is carried out through the centralized allotment procedure of the university. the student support activities like scholarship , feedback, examination etc

	are also automated.
Examination	University the authority of conduct of exams. the application procedure, hall ticket generation and result publication are done online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NISHA C D	SocPros2018 by VIT Vellore	nil	10000
2018	SWAPNA JOHNY	Desiei 2018 by Christ University, Bangalore	nil	1000
2018	ALPHY JOSE	INTERNATIONAL WORKSHOP AND CONFERENCE ON TOPOLOGY AND APPLICATION AT RAJAGIRI SCHOOL OF ENGINEERING, KAKKANAD	NIL	2500
2018	VALSA M A	4TH INTERNATIONAL SEMINAR OF SVASH 2018 AT SWAMI VEVEKANANDA ASSOCIATION OF SCIENCE AND HUMANITIES, THR UVANATHAPURAM	NIL	3000
2019	VALSA M A	ISECSA INTERNATIONAL SEMINAR AT FAROOK COLLEGE, KOZHIKODE	NIL	1000
2018	VALSA M A	INDIAN HISTORY CONGRESS ,BHOPAL BARKATHULLAH UNIVERSITY	NIL	3017
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2018	General orientation programme by the Management	General orientation programme by the Management	14/07/2018	14/07/2018	110	25
2018	National seminar on Transforming the Higher Education Institutions into Potential Hubs of Excellence	25/06/2018	25/06/2018	110	0
2019	orientation programme on Office administration and E tendering	19/01/2019	19/01/2019	4	50
2019	state level seminar on digital learning and MOOC	..	28/01/2019	28/01/2019	100	0
2019	One Day Workshop On EMPOWERING TEACHERS WITH DIGITAL SOLUTIONS	...	21/03/2019	21/03/2019	100	0
2019	seminar on intellectual property rights	24/01/2019	24/01/2019	100	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Swayam Arpit Online refresher	1	21/11/2018	28/02/2019	90

course on leadership and governance in higher education				
Refresher Course at Kerala University on Disaster Management	1	18/07/2018	25/07/2018	7
36th Orientation Programme conducted by UGC HRDC Kannur University	1	11/07/2018	07/08/2018	28
Multidisciplinary Summer School at Academic Staff College, University of Kerala	1	23/07/2018	13/08/2018	21
Orientation Programme at Calicut University	1	19/06/2018	16/07/2018	28
10th Refresher course in Mathematics and Statistics at UGC HRDC University of Calicut	1	19/07/2018	08/08/2018	21
104th Orientation programme by UGC HRDC at University of Calicut	1	01/11/2018	28/11/2018	28
10th Refresher Course in Computer Applications at UGC HRDC University of Calicut	1	14/11/2018	04/12/2018	21
Refresher course conducted by UGC HRDC University of Calicut	1	05/09/2018	25/09/2018	21

Refresher Course on Gender Studies at University of Calicut	1	26/09/2018	16/10/2018	21
Refresher course on life science at UGC HRDC University of Calicut	1	24/10/2018	13/11/2018	21
22nd Refresher Course in English Language and Literature at UGC HRDC University of Calicut	1	08/03/2019	28/03/2019	21
Refresher course on life science at academic staff college central university of Hyderabad	1	15/02/2019	07/03/2019	21
UGC Sponsored refresher course in human rights.	1	12/06/2019	25/06/2019	14
UGC Sponsored short term course. (MOOCS Econtent Development and open educational resources.)	1	20/03/2019	26/03/2019	7
orientation programme at Central university Hyderabad	1	19/09/2018	10/10/2018	21
Short Term Course on Professional Development at the Ministry of Human Resource Development Teaching Learning Centre (TLC) under PMMNMTT, Dept. of Education, University of	1	22/03/2019	28/03/2019	5

Calicut.				
Short Term Course on soft skills for Assistant/Associate Professors at UGCHRDC, Calicut university	2	19/03/2019	25/03/2019	7
Short Term Course on Econtent development Ministry of Human Resource Development Teaching Learning Centre (TLC) under PMMMNMTT, Dept. of Education, University of Calicut	1	24/05/2019	30/05/2019	7
Short Term Course on Professional development Ministry of Human Resource Development Teaching Learning Centre (TLC) under PMMMNMTT, Dept. of Education, University of Calicut	1	15/05/2019	21/05/2019	7
Faculty Development Programme in Humanities Social Science (Cultural Studies) organized by theKerala State Higher Education Council	1	07/05/2019	11/05/2019	5
Refresher in Language, Literature Culture(Inter Desiplinary) at JNU Delhi	1	27/08/2018	20/09/2018	21

Refresher in Malayalam Kerala Studies at ASC Calicut	1	16/01/2019	05/02/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
38	64	23	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	9

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external auditing are done regularly. A practicing Chartered Accountant audits the college accounts yearly. As per government statutes a complete audit by the Deputy Directorate of Collegiate Education is done at the year of Principal retirement, for the period of administration by that Principal. An accounts General audit by the government is done in every ten years for the entire period. The last AG audit was conducted on 201617.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni, College Staff, Management, Wellwishers	3692620	Contribution to new construction, college maintenance, solar lights etc...
View File		

6.4.3 – Total corpus fund generated

3692620

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr Selvam, Peer Team Member , NAAC	Yes	IQAC, NAAC Committee
Administrative	Yes	Deputy Directorate of Collegiate Education	Yes	Paulson and Rojan Chartered Accountants, Stock Verificaton Comiittee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Little Flower College is supported with an active PTA in all its ventures. The general body meeting was held on October 2018. other than general body meeting a class wise PTA meeting is arranged after the model exams of each class to analyze the growth of the students. PTA conducts Merit day every year to felicitate the rank holders and the meritorious staff and students. Various endowments in the name of retiring principals are also implemented by PTA. This year PTA contributed generously to the building construction fund and taken measures to fix cameras in the campus.

6.5.3 – Development programmes for support staff (at least three)

Orientation Programme on Office Administration by Mr. P. S Najeeb, Former Accounts Officer Deputy Director in charge of Collegiate Education, Ernakulam on 19th January 2019. Orientation Programme on ETendering by Mr. Mashhoor Ahammed KM, Support Engineer, Kerala State IT Mission, Govt of Kerala on 19th January 2019. General Orientation class by College Management on July 14th 2018.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Titled with College with Potential for Excellence. Applied for Autonomy and RUSA fund, Govt approval Pending. College Automation. 12 new permanent non teaching staff appointment . Introduction of two BVoc, 2 community college courses and one research Center in malayalam . Installation of EToilets. New College Bus. New classrooms and ICT enabled rooms. college voluntarily given land for the construction of Bus Shed and ATM in front of the campus. Selection in Study In India, Unnanth Bharath Abyaan and Paraamarsh Scheme of MHRD. New and modern infrastructural facilities to meet the needs of the students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Programme on Office Administration and E Tendering	19/01/2019	19/01/2019	19/01/2019	50
2019	State level seminar on Digital Learning and Production: Massive Open Online Courses by EMMRC, Calicut	28/01/2019	28/01/2019	28/01/2019	78
2018	Bank Institution	18/09/2018	18/09/2018	18/09/2018	90

	Linkage Programme for faculty on the topic Personality Skills by SBI				
2018	Bank Institution Linkage Programme for students on the topic Digital Banking by SBI	13/12/2018	13/12/2018	13/12/2018	1500
2018	interdisciplinary faculty paper presentation sessions	03/09/2018	03/09/2018	31/01/2019	70
2019	One Day Workshop On EMPOWERING TEACHERS WITH DIGITAL SOLUTIONS	21/03/2019	21/03/2019	21/03/2019	90

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Intercollegiate PPT competition on Child Labour and Child Abuse	17/06/2019	17/06/2019	100	10
National Seminar-Lives unmapped Representations of the Refugee	26/07/2018	27/07/2018	100	15
Women Laws instituted by Constitution of India	04/12/2018	04/12/2018	1000	5
Life skills for a nuanced woman	05/12/2018	05/12/2018	150	4
Transformation of girl to	28/01/2019	28/01/2019	800	4

women hood				
pre marital counselling	28/01/2019	28/01/2019	800	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
35 percentage of the energy requirement of the college is met by solar energy. College is in its way of switching over completely to LED lights and department of physics owns an incubation centre to give training in LED bulb making The bio gas plant implemented in the hostel meets the energy needs of the hostel.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	2
Provision for lift	No	0
Braille Software/facilities	Yes	2
Scribes for examination	Yes	10
Special skill development for differently abled students	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	40	02/07/2018	12	Unnath Bharath Abyaan	Under the UBA project college adopted 5 near by villages. various programmes like awareness surveys, cleaning programmes, soft skill training, donating books to village 1	2000

						library, flash mobs on community issues were conducted	
2018	0	5	23/08/2018	2	post flood initiatives	initiative to rebuild Kerala after flood. collected daily use articles and distribute them in refilf camps. contributed Rs. 75000 to the Chief ministers relief fund. helped the flood affected students in the collegee.	1500
2018	0	3	01/10/2018	1	Social Service Club	Students raised fund by conducting food fest, film show, sale of handicrafts made etc...The fund raised used for the academic and personal needs of our students in need.	1800

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Hand Book and Calender	02/07/2018	College hand book is a guide to various stakeholders like students, teachers, parents, employers, public and alumni to know in deep about our value based training, Code of Conduct and facilities offered by our institution. Its displayed in the college website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Value Education Classes weekly. The Chair for Christian Studies and Research at the University of Calicut distribute study materials and certificates on completion.	01/08/2018	08/02/2019	1888
Social Service Week	22/10/2018	31/10/2018	1888
Unnath Bharath Abhyaan	02/07/2018	28/06/2019	1888
Swach Bharath Programmes	02/07/2018	28/06/2019	1888

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Ecofriendly sanitary napkin production by Green Girl startup from Little Flower Incubation center Plastic free campus Rain Water Harvesting Use of renewable energy resources Segregation of waste at the source Organic Campus Farming Vermi Composting. Incubation centers to give training in paper pens, paper bags. Solid waste management unit Chemical waste management unit EToilets Enotice board Green House and Pteridophytic Park

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Facilitating social consciousness towards eco sensibility. 2. Empowering women excellence through Madhyam Kaushal -Prajna. Little Flower College has always prioritised the betterment of the society at large in all its activities right from the time of its initiation in 1955. The college had adopted practices that nourish the social and ecological sensibilities of the students, faculty and stakeholders and thereby that of the society around. The institution has identified two major best practices: 1. Facilitating social consciousness towards eco sensibility. Concerns about the environment has reached its zenith with the ever increasing troubles caused by climate change, pollution and the over exploitation of natural resources. The college has made

it a point to create awareness and carry out productive activities that would heighten the cause of sustenance of our planet. Eco sensibility is considered a core value and best practice and the campus presents a commendable model with its eco sustainable premises. The college performs several activities that lead to the preservation and protection of nature on a large scale. The rainwater harvesting system, bio gas plant, vermi compost unit aiding our waste management and manure needs etc aid in reducing carbon foot prints and helps in effective bio waste management cycle. The verdant campus rich with its variegated fauna itself is an example of the ecological consciousness that we cherish. Students are encouraged to discard plastic products including plastic water bottles and lunch carriers and to use steel containers instead. Swap shops are arranged by some departments to help effective recycling and reuse of products thus reducing garbage dumping and wastage of resources. Apart from these in campus activities, the college also adopts various programs that help in spreading ecological consciousness among the neighbouring community. Surveys and awareness campaigns are done among the local community with in connection with ecology and data with regard to the lack of or richness of natural resources in the locality is collected. Cleaning drives are undertaken to unclog the local water bodies and canals thus reducing pollution and the spread of epidemics. Surveys to analyse the biodiversity of the area and the condition of the water bodies are also done thus making the students and the local people aware of their own locality and its environmental advantages and disadvantages. The UNATH BHARATH ABHIYAN program initiated by the MHRD was taken up with great vigour by the campus and several activities were held in connection with it. 2. Empowering women excellence through Madhyam Kaushal -Prajna. Madhyam -Kaushal Prajna is our proud practice which upholds our vision to empower women through out of the box and unconventional initiatives like the course on Multimedia, Vocational courses like B Voc Pharmaceutical Chemistry and B Voc Tourism, Community college diploma courses on Horticulture, Financial accounting and taxation. We have also adopted certificate courses and Add On courses with subjects that enable our learners to achieve heights through exposure to new and innovative technology and communication platforms. The college focuses on the development of the learners through firsthand experience and knowledge in using technology like film making, documentary making and other such media efficient fields. The college consider it a privilege in projecting the learners as skilled in communication, technology and all other fields of knowledge dispersal. Students and faculty are encouraged the use of ICT and for academic and non academic purposes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.littleflowercollege.edu.in/pages.php?page=144>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Little Flower College guruvayur, a women education portal is a benchmark institution for more than six decades. A Catholic minority college of the syro Malabar rite and a beacon of hope for the women of the locality. The college has been in the forefront of incorporating time bound appropriate, innovative technologies to cater to the new generation of young women learners. The college envisages a mission to embark the young women with eco consciousness and value bound education to equip them to face challenges lying ahead in life. The college promotes the ambience of team spirit and empathy for the less fortunate to foster the human brother hood among citizens. The major trust area of Little Flower college is Facilitating social consciousness towards eco sensibility. College is also distinctive with its skill oriented training

programmes.

Provide the weblink of the institution

<http://www.littleflowercollege.edu.in/>

8.Future Plans of Actions for Next Academic Year

New courses UG , PG, Certificate and Diploma courses in various disciplines . Strengthening of research activities among staff and students. Strengthening of Study in India Programme for foreign students. Green Audit. Design and implementation of innovative schemes for adopted villages under Unnath Bharath Abhayan. Subject specific career orientation programmes and on campus placements. To fill the Guest faculty posts by permanent staff. More Skill Development Programmes. Special training in Interior designing for Handicapped Students.